

Minutes of the KPFK Local Station Board Meeting of 04/15/06

A regular meeting of the KPFK Local Station Board was held on Saturday, April 15, 2006 at the Echo Park United Methodist Church, 1226 Alvarado Street, Los Angeles, CA 90026, the Chair being in the chair and the Secretary being present. Minutes of the meetings of July 13, 2004 and February 25, 2006 were approved.

Nineteen members were present constituting a quorum: Grace Aaron, Dave Adelson (leaves at 3:42pm), Sara Amir, Rodrigo Argueta (arrives at 10:31am), Lydia Brazon (arrives at 10:32am), Marie Deary (arrives at 10:31am and leaves at 1:43pm), Israel Feuer, Bill Gallegos (leaves at 4:21pm), Sherna Gluck, Terry Goodman (arrives at 10:36am), Arturo Lemus (leaves at 12:42pm), Casey McFall, Alan Minsky, Reza Pour, Madeleine Schwab, Fernando Valezquez (arrives at 1:09pm), Harrison Weil, Don White, and Lamont Yeakey (arrives at 1:03pm).

Also present: General Manager Eva Georgia (leaves at 3:45pm) and Secretary Carol Nealy.

Six members were excused having requested excuses prior to the meeting: Jan Goodman, Kimberly King, Sonali Kolhatkar, Margaret Prescod, Julie Rodriguez and Madeline Schwab.

Authority and Notice: This meeting was authorized by the LSB adoption of a regular meeting schedule at a special meeting on March 15, 2006. The annual schedule was subsequently posted at http://www.kpfb.org/index.php?option=com_content&task=view&id=362&Itemid=100. Specific notice was posted on the KPFK web site beginning on March 4, 2006. (See Appendix A.) Announcements were broadcast beginning 7 days before the meeting, pursuant to the schedule recommended in the Foundation Bylaws.

I: Call to Order, Call of the Roll, Welcome & Acknowledgements, Review and Approval of the Agenda, Approval of Minutes, Motion for Excused Absences

The meeting was **called to order** at 11:25am

The Agenda was **approved**. (See Appendix B.)

Motion: Terry Goodman moved that the minutes of July 13, 2004 be approved.

Motion passes: Y:8, N:0, A:6

Motion: Terry Goodman moved that the minutes of February 25, 2006 be approved.

Motion passes: Y:10, N:0, A:3

Motion: Sara Amir moved that the following members be excused, Jan Goodman, Kimberly King, Sonali Kolhatkar, Margaret Prescod, Julie Rodriguez and Madeline Schwab.

Motion passes: Y:12, N:1, A:1

CHAIR COMMENTS

The host Pastor announced fund raising events; Secretary Carol Nealy discussed moving the starting time of the meeting.

II: Committee Reports: [A] Governance [B] Finance/Development [C] Management Review & Evaluation [D] Programming Oversight [E] Outreach [F] Arts Committee [G] Committee of Inclusion

[A] Governance Committee 12:11pm

Don White **gave** a verbal report and **distributed** a written report. (See Appendix C.) The next meeting of the Governance Committee is Wednesday, April 26, 2006 at 6pm at the Peace Center.

Motion: The Governance Committee presents the following resolution (as amended):

Resolved that the freeze on membership on any committees be postponed until May.

Motion as amended passes: Y:11, N:0, A:0

(Motion to amend: Terry Goodman moved to amend the main motion to strike out the words "Listener-Sponsor" before the word "membership". Motion to amend passes: Y:11, N:0, A:1)

This will be announced on air.

[B] Finance/Development 12:32pm

Casey McFarland **gave** a verbal report and **distributed** a written report. (See Appendix G).

Motion: The Finance Committee presented the following motion (as amended):

Resolved that the LSB Treasurer shall schedule open forums for the integration of governance, staff and listener input into budget prioritization, work with station management to select dates and venues, and to notice these forums.

Motion as amended passes: Y:13, N:0, A:2

(Motion to amend: Sherna Gluck moved that the motion be amended to remove the word "item" before the word "prioritization". Motion to amend passes: Y:13, N:1, A:1)

This will be announced on air.

Meeting **paused** for break at 12:46pm.

Meeting **resumed** at 1:02pm.

Continuation of the Finance Committee report was **postponed**, since the next item was assigned a time certain as a special rule on the agenda as approved.

III. RECOMMENDATIONS FOR A FUTURE, PERMANENT PROGRAM COUNCIL. SHERNA GLUCK, MICHAEL NOVICK 1:03pm

Sherna Gluck and Michael Novick **gave** a verbal report and **distributed** a written report. (See Appendix D.)

COMPOSITION OF THE PERMANENT PROGRAM COUNCIL.

Motion: David Adelson moved that the permanent Program Council be composed of 7 listener-sponsors, 5 station representatives (including programmers, producers, and other paid and unpaid staff and collective members), with the GM, PD, news director, and music/arts director serving as non-voting members of the council. Composition will also include the addition of two members of the LSB to serve as non-voting, ex-officio members.

Motion passes: Y:12, N:1, A:3

Ruling: The Chair ruled that video and voice recording from the public is not allowed without prior permission.

Appeal: Terry Goodman appealed the ruling, citing open meeting requirements.

Chair's ruling sustained: Y:8, N:5, A:4

METHOD OF SELECTION OF THE PERMANENT PROGRAM COUNCIL.

Motion: Don White moves that staff elections for the Permanent Program Council take place at the same time as the LSB elections. The current term of the listener representatives will be extended and listener representative elections will be held in 2007, preferably via the Internet or the Folio.

Consideration postponed.

Motion: Dave Adelson moves to postpone consideration of the motion until it is presented with a specific plan and a budget.

Motion passes: Y:9, N:6, A:0

IV. REPORT BY THE GENERAL MANAGEMENT 3:03pm

Eva Georgia **gave** a verbal report and **distributed** a written report. (See Appendix F.)

Notably, KPFK's contract with AFTRA has been signed. The General Manager addressed questions from the LSB and public.

Motion: Rodrigo Argueta moves that the LSB approve of a committee to follow up and finalize the process of implementing national Spanish programming no later than the week preceding May 1st, even if it's only at the local station KPFK. Such committee will be composed of staff members, programmers, management and LSB Members that already show interest in this very issue. Members of the LSB are requested to speak with members of the PNB and request that they implement the resolution which was passed on this issue.

Motion passes: Y:11, N:4, A:1

Point of order: Terry Goodman noted that no other business was in order until the manner of staffing the committee just created was established.

Well taken.

The following volunteers were **appointed** by the chair to serve on the Special Committee for Implementation of National Spanish Language News Programming: Fernando Velazquez, Reza Pour, Sherna Gluck, Rodrigo Argueta and Casey McFall.

VI. COMMITTEE OF INCLUSION 3:41 PM

Bill Gallegos **announced** that the Diversity Training will be held on Sunday, May 7th at Jewel's Catch One from 10am to 4pm.

VII. Finance Report continued 3:47pm

Casey McFall **continued** her verbal report, accompanying the written report.

The Finance Committee **submits** the following resolution to the LSB for approval:
Resolved that members of the KPFK LSB Finance Committee shall receive monthly income statements and balance sheets in electronic from KPFK management.

Motion passes: Y:12, N:0, A:2

VII. MANAGMENT REVIEW AND PROGRAMMING COMMITTEE 4:08 PM

Sherna Gluck **gave** a verbal report and **distributed** a written report. (See Appendix E.)

Motion: Management Review Committee presented the following motion:
KPFK to contract with a secure, online survey company to execute and do analytics of the survey forms (to be constructed by the Management Review Committee) for the 2005 GM and PD evaluations.

Motion passes: Y:13, N:0, A:1

Motion: Don White moves that the KPFK LSB authorize and mandate our Management Review and Evaluation Committee to begin a series of meetings with our GM as a follow-up to the recent evaluation. These meetings may be called and arranged by either the committee or the GM and would be limited to elected LSB members. Issues for these meetings will focus on items covered by the evaluation with a goal of clarifying issues, eliminating misunderstandings and discussion of goals. These meetings may begin immediately.

Motion passes: Y:8, N:3, A:2

The next meet of the Management Review Committee is Thursday, April 27th at 11am at the station.

VIII. PACIFIC NATIONAL BOARD / DIRECTORS' REPORT 4:29pm

Alan Minsky **gave** a verbal report.

Don White **gave** a verbal report.

The next LSB meeting is Wednesday, May 3rd at 7pm, location to be announced.

The meeting was **adjourned** at 4:35pm.

Respectfully submitted by,

Carol Nealy
KPFK LSB Secretary

[These minutes were approved on 6/10/06.]

APPENDIX A - Meeting Notice

A regular meeting of the KPFK Local Station Board (LSB) is scheduled for Saturday, April 15, 2006 at 11:00 am at the Echo Park United Methodist Church, 1226 North Alvarado St., Los Angeles, CA 90026. The church is in the Echo Park neighborhood one long block north of Sunset Blvd., at Reservoir. For driving directions, enter starting and ending addresses and zip codes at <http://www.mapquest.com>.

At 10:00 am, before the public meeting, the LSB will meet in closed session to go over personnel matters.

The 2006 KPFK LSB meeting calendar and membership roster is online at

http://www.kpfk.org/index.php?option=com_content&task=view&id=362&Itemid=100.

A 2006 PNB Committee roster is online at

http://www.kpfk.org/index.php?option=com_content&task=view&id=1316&Itemid=102

Posting Refs:

http://www.kpfk.org/index.php?option=com_content&task=view&id=1548&Itemid=100

http://www.kpfk.org/index.php?option=com_events&task=view_detail&agid=859&year=2006&month=04&day=15&Itemid=63

<http://disc.server.com/discussion.cgi?disc=165346;article=39139>

<http://disc.server.com/discussion.cgi?disc=203188;article=8639>

(Posted April 4, 2006)

APPENDIX B - Proposed Agenda

I: Call to Order, Call of the Roll, Welcome & Acknowledgements, Review and Approval of the Agenda, Approval of Minutes, Motion for Excused Absences [8 minutes]

II: Comments By The Chair and Suggestion From The Secretary [5 minutes]

III: Committee Reports: [A] Governance (10 minutes) [B] Finance/Development (25 minutes) [C] Management Review & Evaluation (10 minutes) [D] Programming Oversight (20 minutes) [E] Outreach (10 minutes) [F] Arts Committee (5 minutes) [G] Committee of Inclusion (10 minutes)
[Total: 1 hour 30 minutes.]

IV. Report by the General Manager [15 minutes]

V. Public Comment [10 minutes]

VI. Break [30 minutes]

VII. Recommendations for a future, permanent Program Council. -- Sherna Gluck, Michael Novick
[1 hour -- this agenda item will begin at the time certain of 1 PM]

VIII. Public Comment [10 minutes]

IX. Pacific National Board/Directors' Report [15 minutes]

X. Old Business

XI. New Business [10 minutes]

XII. Public Comment [10 minutes]

XIII. Next Meeting/Adjournment [3 minutes]

(Consistent with Board Policy the Chair will call for Public Comment at various points in the agenda. Any unused portion of the 30 minutes assigned to Public Comment will be used in Agenda Item VII.)

APPENDIX C - Governance Committee Report

Governance committee, please note that the Programming Oversight Committee has 3 action items for the LSB meeting of the 15th. We would appreciate more time during the reports section of the agenda so that these can be fully discussed. The first two are the ones that might require time; the 3rd might even be considered as part of a consent agenda.

Sherna

1) Motion to reconsider motion on RTL

MSP that the LSB reconsider its adopted motion for monthly LSB Reports to Listener in English and Spanish. Instead, the ProC recommends quarterly reports in English and Spanish by the LSB, and time for the LSB in the monthly management Report to the Listener. In any event, the station should be urged to schedule a first report promptly.

NOTE: a RTL is scheduled for 2pm, 4/12 with participants Grace Aaron, Dave Adelson, Arturo Lemus and Alan Minsky. Argueta has offered his program slot of 4/18 for Spanish language RTL.

2) MSP that an on-line "listener feedback corner" (on programming) be established with an input form for listener comments that would go to PrOC members, with copies to particular programmer and management and on-line links from program web pages; that an automatic response be sent to acknowledge receipt and explain the process of consideration (with US mail as non-electronic method of sending in comments.)

Further, that the station should run a cart publicizing this method of encouraging and responding to listener feedback.

NOTE: although the original discussion in PrOC was for this to be a complaint process, the committee agreed that it should not only be about complaints, but that it is important to have a mechanism for responding in a timely fashion to listener input on programming.

3) Continuing discussion of National Programming Policy
MSP (unanimously) that National Program committed members Sherna Gluck, Kimberly King and Alan Minsky be designated to immediately initiate a process of further local station/community discussion of the remaining sections of the national programming policy (ie, those not approved) and any other needed segments of national programming policy.

APPENDIX D - Program Oversight Committee Report

The LSB PrOC met on Thursday, March 30 at 7:20 PM at the station. Present were Israel Feuer, Sherna Gluck, Jane Hallaren, Alan Minsky, Michael Novick, Lawrence Reyes, and Don White. Absent: Rodrigo Argueta, Nile El Wardani, Armando Gudino, Myla Reson, Francisco Martinez, Armando Gudino

I. Housekeeping

Facilitator - Gluck; NoteTaker - Novick; Time Keeper - White

Agenda approved with no changes (except to hold off on New Business items requested by Gudino, who could not attend.

Meeting schedule: keep to agreement to alternate Tuesday and Thursday meetings (on assumption that Argueta's Thursday conflict is only temporary). Return to first week of month since the LSB changed its meeting schedule. Next meeting Tuesday, May 2nd.

NOTE: As previously agreed, to accommodate Argueta, who has a show on Tuesdays, the Tuesday meetings are scheduled for 6pm, the Thursday meetings for 7pm. The Listener Comment/Complaint subcommittee will meet after the meetings on Tuesdays, and before the meetings on Thursdays.

Reyes reported on progress in record keeping (as per motion of 3/3/)

Approval of Minutes of 3/3/06

The minutes of the previous meeting were approved with the following corrections:

Moved by Lawrence Reyes, seconded by Alan Minsky, that the LSB reconsider its adopted motion for monthly LSB Reports to Listener in English and Spanish. Instead, the PrOC recommends quarterly reports in English and Spanish by the LSB, and time for the LSB in the monthly management Report to the Listener. In any event, the station should be urged to schedule a first report promptly. (Likely participants are Grace Aaron, LSB Chair, Dave Adelson, PNB chair, Arturo Lemus, as a listener rep and Margaret Prescod as a programming staff rep.

Moved by Lawrence Reyes, and approved by the PrOC to establish a record keeping and follow-up system on adopted motions and policies. Lawrence was designated to carry out the function.

(These motions should be reported to the LSB at its next meeting.)

With these corrections the previous month's minutes were approved.

II. Old business:

A. Follow-up on the recommendations from the jt PrOC-iPC meeting and LSB meeting on the proposed Nat Prog Policy:

The PNB voted on the policy at its recent mtg in L.A. The following sections were approved:

1.1 (eclectic, mission-driven programming); 1.5 (affiliate showcase programming on network); 5 (new voices), 7 (role of affiliates); 8 (station self-assessment of programming, including implementation of Race & Nationality Policy); 10, compliance with fed regs; 12 (creation of a nat prog coordinator, job description to be written by ED and submitted to PNB for approval). Other sections were pulled from the consent calendar and will be debated and revised further.

Motion: Nat prog Comm members Sherna Gluck, Kimberly King and Alan Minsky (?) be designated to immediately initiate a process of further local station/community discussion of the remaining sections and any other needed segments of nat programming policy.

Approved unanimously.

B. Proposal to LSB for a permanent Program Council:

Pros and Cons of the alternative aspects of listener member selection were discussed. The iPC met on Monday and reiterated its proposal for elected members, elected simultaneously with the LSB, to promote listener interest and participation. If that proves unacceptable to a majority of the LSB, the alternative would be to conduct staff elections simultaneously, extend the mandate of the existing elected listener reps, and hold a listener election in January 2007. Subsequent listener elections would be held in the "off-year" of LSB/PNB elections.

The PrOC favors elected listener and staff representation on the Program Council. (Unanimous except for IF, who agrees to simultaneous election of staff reps, questions the need for elected listener reps, but agreed to elections conducted separately via a ballot in the folio).

Concerns were expressed about the amount of air time needed for candidate statements if both elections were held simultaneously, voter confusion, and possible depletion of the pool for the LSB/PNB seats. Also, may not be possible to incorporate the PC ballot with the LSB ballot which is being handled simultaneously and centrally for all 5 stations by a contracted professional balloting service. Questions regarding a quorum were raised. Would simultaneous election increase the overall likelihood of a quorum? Would a separate election necessitate establishing a lower quorum for the PC (which had been one of the sources of LSB resistance to the iPC at an earlier stage)? Would postponing the elections result in not having elections once a new LSB was seated? Concerns that a separate, later election with a different or no voter quorum would de-legitimize the PC. Desire to have a full discussion engaging listeners in strategic thinking about program development for the station. Importance of having elected reprs to assure listener acceptance of changes in programming grid.

The LSB will be discussing and voting on the proposal as previously adopted and forwarded by the jt. PrOC-iPC meeting at its meeting of April 15. SG will present the pros and cons from the PrOC and MN will present the iPC proposal and "fall-back" position.

C. Listener comment and complaint process:

Motion by JH from sub-committee to establish an on-line "listener feedback corner" with an input form for listener comments that would go to PrOC members, cc'ed to particular programmer and mgmt; with on-line links from program web pages; automatic response to acknowledge receipt explaining the process of consideration; US mail as non-electronic method of sending in comments. The station should run a cart publicizing this method of encouraging and responding to listener feedback. Not only about complaints; but important to have a mechanism for responding in a timely fashion to listener input.

D. Update on the Spanish language newscast

An update was included in Eva Georgia's GM report to the PNB, but we neglected to get a report on it

III. New business:

Several proposals from Armando were briefly noted, but he was unable to attend because of the Town Hall tomorrow. The proposal on the tenure and "entitlement" of programmers and need for making new space were referred to the iPC. MN reported briefly on Monday's iPC meeting regarding the establishment of new committees, involving listeners/experts outside its ranks to evaluate areas of existing programming and to solicit needed new programming.

Respectfully submitted,

Michael Novick

APPENDIX E - Management Review Committee Report

MOTIONS FOR LSB CONSIDERATION 4/15/06

Management Review Committee Motion

MSP to contract with a secure, online survey company to execute and do analytics of the survey forms (to be constructed by the MRC) for the 2005 GM and PD evaluations.

Rationale: This would simplify and speed up the process enormously and even be more cost effective than contracting with someone to manually tally the results of the survey. It would therefore also enable us to include the 200 unpaid staff. As long as the firm can guarantee security, this process would maintain absolute confidentiality. No one would see the responses, only the results, perhaps inspiring more confidence in the process

Preliminary investigation (with the invaluable assistance of the KPFK webmaster, Ali Lexa) indicates that the cost for a full year contract would be approximately \$1200, during which time the firm's services could be used for other surveys as well (eg, listener surveys). The service includes a variety of analytics, including pie charts, and a compilation of text comments. As long as the firm can assure security, a labor advised that this process would present no problem. The only difficulty we foresee is how to handle the surveys of those w/ no computer access.

APPENDIX F - General Manager's Report

Local Station Board
KPFK Radio 90.7 FM, Los Angeles
Eva Georgia, General Manager
April 2006

FINANCE:

- 1,514,953 actual income year to date is \$2,057,066.
- A positive variance is 460,856.
- Total Pledge is 107,0335.11
- Projected fund drive income based on Feb. -06, with 85% fulfillment at 909,784
- Current fulfillment is 74% at 793086.41
- New Subscribers 2952
- Renewal Rate 53%
- Car Donations \$32,080

FUNDRAISING EVENTS:

- KPFK is hosting an event with author Greg Palaste for his new book. There will be a pre-dinner event on June 9.
- Summer Concert at the Ford, includes a pre-dinner
- Weekend of 911 we will be doing film screenings

Note: We need volunteers for the above fundraising events, so please contact our Development Director, Sue Welsh at (818) 985-2711 x214.

OPERATIONS:

Generator

The generator for the transmitter site at Mt Wilson was implemented on May 2, 2006 according to our Chief Engineer, Bob Conger. This project will be completed by end of May, '06. Bob is fully aware that this project must be completed and running by the upcoming summer fund drive.

Fire Alarms/Smoke Detectors

As you are all aware it was brought to my attention that the smoke detectors at KPFK have not been activated. KPFK had contracted a fire protection company in 2004 to install a new alarm system and smoke detectors that were not in working condition prior to my tenure. My understanding was that this project was completed. As soon as I became aware of the problem a week ago I acted with a sense of urgency. To date the 2nd floor, including archives smoke detectors and alarm system for building have been activated. The smoke detectors on the 1st floor (70% of them have been activated and installed). According to the workmen they should have the 1st floor completed by noon tomorrow.

Re-Roofing KPFK

The engineer is looking into the possibility of having a roof-top similar to what he has used for roofing at the transmitter site for KPFK. Projections for fixing the leaks on the roof of KPFK is estimated at \$30-\$40,000. We are still looking into more quotes.

Ventilation

Ventilation in the building is an ongoing concern that we have tried to address over the past few years. Due to this we have updated and replaced several of the air conditioner units over the past 3 years. We need to replace 4 more air conditioner units on the roof, with an estimated cost of \$25,000. These building problems are a result of lack of maintenance of building that has not been taken care of for several years prior to my tenure.

PERSONNEL UPDATE:

A. As you are aware, due to mutual agreement Nathan Scott is no longer an employee of KPFK.
B. Zuberi Fields is currently employed as an Interim Part Time Facilities Coordinator for a period of 3 months, ending July 31, 2006. Myself and the Chief Engineer are revising the current job description for the Operations Director. The position will be posted and advertised asap. Interviews will be conducted following the fund drive in July. We anticipate a new hire for permanent Operations Director by August 1, 2006.

C. Sheri Epstein, General Managers Assistant was finally made permanent in March 2006 when her temporary status was fulfilled.

D. Judith Slack was hired as a part time temporary accounts payable employee

E. Rusty Nguyen was hired as the Subscriptions Assistant, effective May 1, 2006. The process included an interview committee, which consisted of; Sue Welsh (Development Director), Terry Guy (Subscriptions Director) and Subscriptions Staff, as well we did advertise this position via KPFK website. Also, we have sent out "Thank you" letters to all those that were interviewed and "Acknowledgement" letters were sent out to all those that had sent in their resumes for this position.

STAFF EVALUATIONS:

The mid year informal staff evaluations with General Manager, along with each department manager and staff will start on Wednesday, May 10. We will have a full staff evaluation in August 2006.

UNION CONTRACT:

We are holding a joint union meeting on Tuesday, May 9 -06 to go over the union contract. Meeting will take place at KPFK. LSB Members are invited to attend this meeting.

CPB:

On May 2 I received a call from Brian Gibbons, representative of CPB inquiring about the grant proposal for the digitization of the KPFK transmitter that would allow us a 2nd broadcast channel. I was informally advised that KPFK will receive this grant. We are extending the timeline for the implementation of this project. At some point KPFK and Management will brainstorm on what we will do with the 2nd channel, what type of programming, budget, etc.

Appendix G – Finance Committee Report

**KPFK LSB
Report of the Finance Committee
April 15, 2006**

The Finance Committee continues to meet on the Monday prior to the LSB meeting at 7:30 p.m. at the station.

FY 06-07 Budget

The process for developing the FY 2006 – 2007 budget is under way. The PNB passed the following budget calendar:

	Deadline	Who Initiates	Action
A	Mar 20	CFO	Meet with Treasurers to outline budget development process and paperwork submission. Call for budget priorities to be discussed in various venues.
B	By Apr 30	LSB's, in consultation with GM's/BM's	Identify and rank budget priorities in order of importance: Scale of 1-5 where 5 is high.
C	By May 31	GM's, BM's, in consultation with LSB's/ Local Finance Committees, ED, and CFO	Generate Draft Station Budgets and submit to CFO.
D	By Jun 30	CFO	Compile and Distribute Draft Network Budget to LSB's and NFC for review.
E	By Jul 31	LSB's NFC	Review Draft Station budgets (LSBs)/ -- Approve As-Is or with amendments. National Office budget (NFC) - Approve As-Is or with amendments.
F	By Aug 7	CFO	Compile and Distribute Final Budget Proposal to NFC for approval.
G	By Aug 31	NFC	Review Final Network Budget Make recommendations for PNB adoption.
H	By Sep 7	CFO	Distribute Final Budget Proposal to Board.
I	By Sep 30	PNB	Adopt Budget for fiscal year beginning Oct 1.

The KPFK Finance Committee passed the following motion for approval by the LSB:

Resolved, that the LSB Treasurer shall schedule open forums for the integration of governance, staff, and listener input into budget item prioritization and work with station management to select dates and venues and to notice these forums.

Current Financial Position

Year-to-date financial report for the period ending February 28, 2006 is attached. The committee notes some variances to be watched, and concern regarding income needed to meet expenses.

Resolved that the LSB Treasurer shall report on KPFK's year-to-date budget variances at the next LSB meeting, as part of the Finance Committee report.

Review of budget priorities included in this year's budget:

1. Outreach
2. Training
3. Stringers
4. Special Projects

Committee Composition

The Finance Committee submits the following resolution to the LSB for approval:

Resolved that the following individuals shall be added as listener-sponsor members of the KPFK LSB Finance Committee, with full voting rights, except for closed sessions for the remainder of the 2006 term:

1. *Doug Barnett*
2. *Marla Bernstein*
3. *Myla Reson*
4. *John Wenger*
5. *Roger Zimmerman*

Further resolved, that only delegate members of the LSB Finance Committee shall count for quorum in closed sessions of the committee.

Financial Statements

The committee submits the following resolution for consideration by the LSB:

Resolved, that members of the KPFK LSB Finance Committee shall receive monthly income statements and balance sheets in electronic form from KPFK management.

Respectfully submitted,

Casey McFall
Treasurer

Pacifica Foundation - Consolidated
Income Statements - Fiscal Year 2006
Data as of Period Ending - February 2006

KPFK Current YTD 2006 Comparisons

	CY-YTD	CY-YTD	Act vs Bud	Act vs Bud
	<u>Actual</u>	<u>Budget</u>	<u>YTD Var. \$</u>	<u>YTD Var. %</u>
INCOME				
Listener Support	1,127,066	1,426,756	(299,690)	-21.00%
Donations	23,279	42,530	(19,251)	-45.26%
Corporate Match	987	3,037	(2,050)	-67.50%
Interest/Other Income	1,605	12,500	(10,895)	-87.16%
Rental Income	-	-	-	0.00%
Community Events Income	4,923	25,000	(20,077)	-80.31%
Community Events Income (R)	60	-	60	0.00%
Major Donor Income	5,213	-	5,213	0.00%
Grants Income	-	18,166	(18,166)	-100.00%
Grants Income-CPB/CSG	155,500	155,502	(2)	0.00%
SCA-Contract Maint.	-	-	-	0.00%
TOTAL INCOME	1,318,633	1,683,489	(364,856)	-21.67%
SALARIES AND RELATED EXP.				
Gross Salaries	502,469	484,158	(18,311)	-3.78%
Payroll Taxes - FICA	38,438	37,038	(1,400)	-3.78%
Payroll Taxes - SUI	13,411	5,861	(7,550)	-128.83%
Pension Plan	-	14,688	14,688	100.00%
403B Matching Contributions	1,499	-	(1,499)	0.00%
Health Benefits / Parking	47,798	117,106	69,308	59.18%
Child Care	1,305	2,500	1,195	47.80%
Consultants	36,485	7,500	(28,985)	-386.47%
Consultant Related Expenses	576	-	(576)	0.00%
TOTAL SAL & RELATED	641,981	668,851	26,870	4.02%
ADMINISTRATIVE EXPENSES				
Telephone	33,421	29,167	(4,254)	-14.59%
Telephone-Radio Lines	10,106	2,667	(7,439)	-278.98%
Postage	3,085	1,250	(1,835)	-146.80%
Postage-Messenger	-	1,792	1,792	100.00%
Association and Periodicals	3,226	750	(2,476)	-330.13%
Professional Service - Legal	11,687	10,000	(1,687)	-16.87%
Interest-Mortgage	-	96	96	100.00%
Bank Charges	39,245	33,335	(5,910)	-17.73%
Conferences/ Training	3,302	11,250	7,948	70.65%
Travel	7,423	10,000	2,577	25.77%
Local Travel	-	5,000	5,000	100.00%
National Board Expenses	2,303	5,000	2,697	53.94%
Local Board Expenses	273	3,333	3,060	91.81%
Lab Elections	128	-	(128)	0.00%
Folio	-	3,335	3,335	100.00%
Office Expenses	14,512	14,585	73	0.50%
Studio/Office Rent	675	835	160	19.16%
Income Taxes	315	-	(315)	0.00%
Tower Rent	-	-	-	0.00%
Rent and Lease of Equipment	4,497	5,210	713	13.69%
Utilities	13,513	13,335	(178)	-1.33%
Utilities-Tower	27,883	34,375	6,492	18.89%
Maintenance-Non-technical	17,252	15,000	(2,252)	-15.01%
Other Administrative	4,683	1,460	(3,223)	-220.75%
Rental Property Exp	-	-	-	0.00%
Search Cost	-	210	210	100.00%

Computer Maintenance	9,472	9,375	(97)	-1.03%
CAC Training Expenses	-	-	-	0.00%
Depreciation Expense	-	-	-	0.00%
TOTAL ADMINISTRATIVE	<u>207,001</u>	<u>211,359</u>	<u>4,358</u>	<u>2.06%</u>

KPDK Current YTD 2006 Comparisons (Continued)

	<u>CY-YTD Actual</u>	<u>CY-YTD Budget</u>	<u>Act vs Bud YTD Var. \$</u>	<u>Act vs Bud YTD Var. %</u>
PROGRAMMING EXPENSES				
News Service	22,981	14,585	(8,396)	-57.57%
News Department	-	12,500	12,500	100.00%
Supplies Wire Machines	-	-	-	0.00%
Satellite Fee	6,600	4,165	(2,435)	-58.46%
Maintenance Technical	21,812	14,585	(7,227)	-49.55%
Maintenance Engineer	77	4,165	4,088	98.15%
Pre-Recorded Material	-	-	-	0.00%
Programming Services	-	3,335	3,335	100.00%
Printing-Folio	-	-	-	0.00%
Postage-Folio	-	-	-	0.00%
Mailing Services-Folio	-	-	-	0.00%
Web-Site Expenses	4,085	5,000	915	18.30%
Tapes and Supplies	2,279	4,165	1,886	45.28%
Other Programming	15	32,500	32,485	99.95%
Free Speech Radio News	<u>42,780</u>	<u>42,763</u>	<u>(17)</u>	<u>-0.04%</u>
TOTAL PROGRAMMING	<u>100,629</u>	<u>137,763</u>	<u>37,134</u>	<u>26.95%</u>
DEVELOPMENT EXPENSES				
Printing Subscriptions	5,055	-	(5,055)	0.00%
Printing Renewals	-	14,675	14,675	100.00%
Fundraising Travel	-	1,050	1,050	100.00%
Telemarketing	-	7,615	7,615	100.00%
Development Expenses	-	-	-	0.00%
Subscription Services	-	4,223	4,223	100.00%
Postage-Subscriptions	12,358	8,851	(3,507)	-39.62%
Mailing Services-Subscriptions	4,917	17,348	12,431	71.66%
Subs-Postage Due	-	-	-	0.00%
Subscription Supplies	2,216	1,943	(274)	-14.08%
Computer Supplies	-	1,313	1,313	100.00%
Premiums	16,849	115,759	98,910	85.44%
Marathon Expenses	8,068	840	(7,228)	-860.48%
Premiums- shipping	76,377	25,986	(50,391)	-193.92%
Advertising/Promotion	-	1,667	1,667	100.00%
Marketing/Catalog	-	-	-	0.00%
Direct Mail	15,477	16,665	1,188	7.13%
Direct Mail-Postage	-	-	-	0.00%
Caging Costs Direct Mail	-	-	-	0.00%
Major Donor Expenses	-	-	-	0.00%
Other Development	-	106	(106)	0.00%
TOTAL DEVELOPMENT	<u>141,423</u>	<u>217,931</u>	<u>76,508</u>	<u>35.11%</u>

Forecast Amount Computed @ Report Date

	Future Period <u>Forecast</u>	Future Period <u>Budget</u>	<u>Variance \$</u>	<u>Variance %</u>
INCOME				
Listener Support	2,008,211	1,603,149	405,062	25.27%
Donations	40,091	59,542	(19,451)	-32.67%
Corporate Match	1,382	3,399	(2,017)	-59.34%
Interest/Other Income	2,247	17,500	(15,253)	-87.16%
Rental Income	-	-	-	0.00%
Community Events Income	6,892	35,000	(28,108)	-80.31%
Community Events Income (R)	84	-	84	0.00%
Major Donor Income	7,298	-	7,298	0.00%
Grants Income	-	42,386	(42,386)	-100.00%
Grants Income-CPB/CSG	217,704	217,702	2	0.00%
SCA-Contract Maint.	-	-	-	0.00%
TOTAL INCOME	<u>2,283,909</u>	<u>1,978,678</u>	<u>305,231</u>	<u>15.43%</u>
SALARIES AND RELATED EXP.				
Gross Salaries	682,936	678,405	(4,530)	-0.67%
Payroll Taxes - FICA	52,813	51,898	(915)	-1.76%
Payroll Taxes - SUI	4,708	8,204	3,496	42.61%
Pension Plan	13,708	20,579	6,871	33.39%
403B Matching Contributions	2,099	-	(2,099)	0.00%
Health Benefits / Parking	113,917	163,963	50,046	30.52%
Child Care	1,827	3,500	1,673	47.80%
Consultants	11,079	10,500	(579)	-5.51%
Consultant Related Expenses	806	-	(806)	0.00%
TOTAL SAL & RELATED	<u>883,893</u>	<u>937,049</u>	<u>53,156</u>	<u>5.67%</u>
ADMINISTRATIVE EXPENSES				
Telephone	46,789	40,833	(5,956)	-14.59%
Telephone-Radio Lines	19,148	3,733	(15,415)	-412.90%
Postage	4,319	1,750	(2,569)	-146.80%
Postage-Messenger	-	2,508	2,508	100.00%
Association and Periodicals	2,000	1,050	(950)	-90.48%
Professional Service - Legal	16,362	14,000	(2,362)	-16.87%
Interest-Mortgage	-	134	134	100.00%
Bank Charges	34,943	46,665	11,722	25.12%
Conferences/ Training	4,623	15,750	11,127	70.65%
Travel	30,446	14,000	(16,446)	-117.57%
Local Travel	-	7,000	7,000	100.00%
National Board Expenses	3,224	7,000	3,776	53.94%
Local Board Expenses	382	4,667	4,284	91.81%
Lab Elections	179	5,500	5,321	96.74%
Folio	-	4,669	4,669	100.00%
Office Expenses	20,317	20,415	98	0.48%
Studio/Office Rent	945	1,165	220	18.88%
Income Taxes	441	-	(441)	0.00%
Tower Rent	-	-	-	0.00%
Rent and Lease of Equipment	11,296	7,290	(4,006)	-54.95%
Utilities	12,918	18,665	5,747	30.79%
Utilities-Tower	52,036	48,125	(3,911)	-8.13%
Maintenance-Non-technical	24,153	21,000	(3,153)	-15.01%
Other Administrative	6,556	2,040	(4,516)	-221.38%
Rental Property Exp	-	-	-	0.00%
Search Cost	-	290	290	100.00%

Computer Maintenance	1,261	13,125	11,864	90.39%
CAC Training Expenses	-	-	-	0.00%
Depreciation Expense	-	-	-	0.00%
TOTAL ADMINISTRATIVE	<u>292,339</u>	<u>301,375</u>	<u>9,036</u>	<u>3.00%</u>

Forecast Amount Computed @ Report Date (Continued)

	<u>Future Period Forecast</u>	<u>Future Period Budget</u>	<u>Variance \$</u>	<u>Variance %</u>
PROGRAMMING EXPENSES				
News Service	37,368	20,415	(16,953)	-83.04%
News Department	-	17,500	17,500	100.00%
Supplies Wire Machines	-	-	-	0.00%
Satellite Fee	8,000	5,835	(2,165)	-37.10%
Maintenance Technical	10,537	20,419	9,882	48.40%
Maintenance Engineer	12,500	5,835	(6,665)	-114.22%
Pre-Recorded Material	-	-	-	0.00%
Programming Services	9,000	4,665	(4,335)	-92.93%
Printing-Folio	-	-	-	0.00%
Postage-Folio	-	-	-	0.00%
Mailing Services-Folio	-	-	-	0.00%
Web-Site Expenses	9,719	7,000	(2,719)	-38.84%
Tapes and Supplies	3,191	5,835	2,664	45.32%
Other Programming	40,021	45,500	5,479	12.04%
Free Speech Radio News	<u>59,892</u>	<u>59,868</u>	<u>(24)</u>	<u>-0.04%</u>
TOTAL PROGRAMMING	<u>190,227</u>	<u>192,872</u>	<u>2,645</u>	<u>1.37%</u>
DEVELOPMENT EXPENSES				
Printing Subscriptions	-	-	-	0.00%
Printing Renewals	-	16,455	16,445	100.00%
Fundraising Travel	-	1,050	1,050	100.00%
Telemarketing	-	7,613	7,613	100.00%
Development Expenses	-	-	-	0.00%
Subscription Services	-	4,357	4,357	100.00%
Postage-Subscriptions	15,326	11,571	(3,755)	-32.45%
Mailing Services-Subscriptions	43,000	24,512	(18,488)	-75.43%
Subs-Postage Due	-	-	-	0.00%
Subscription Supplies	4,102	1,943	(2,160)	-111.19%
Computer Supplies	-	1,838	1,838	100.00%
Premiums	239,344	141,483	(97,861)	-69.17%
Marathon Expenses	1,000	840	(160)	-19.05%
Premiums- shipping	-	31,760	31,760	100.00%
Advertising/Promotion	1,000	2,333	1,333	57.14%
Marketing/Catalog	-	-	-	0.00%
Direct Mail	3,013	23,331	20,318	87.09%
Direct Mail-Postage	-	-	-	0.00%
Caging Costs Direct Mail	-	-	-	0.00%
Major Donor Expenses	-	-	-	0.00%
Other Development	<u>148</u>	<u>-</u>	<u>(148)</u>	<u>0.00%</u>
TOTAL DEVELOPMENT	<u>306,933</u>	<u>269,084</u>	<u>(37,849)</u>	<u>-14.07%</u>

Current Year Forecast Annual Comparisons

	<u>CY Forecast</u> <u>Annual Total</u>	<u>CY Annual</u> <u>Budget</u>	<u>Act vs Bud</u> <u>YTD Var \$</u>	<u>Act vs Bud</u> <u>YTD Var %</u>
INCOME				
Listener Support	3,135,277	3,029,904	105,373	3.48%
Donations	63,370	102,072	(38,702)	-37.92%
Corporate Match	2,369	6,435	(4,067)	-63.19%
Interest/Other Income	3,852	30,000	(26,148)	-87.16%
Rental Income	-	-	-	0.00%
Community Events Income	11,815	60,000	(48,185)	-80.31%
Community Events Income (R)	144	-	144	0.00%
Major Donor Income	12,511	-	12,511	0.00%
Grants Income	-	60,552	(60,552)	-100.00%
Grants Income-CPB/CSG	373,204	373,204	-	0.00%
SCA-Contract Maint.	-	-	-	0.00%
Total Income	<u>3,602,542</u>	<u>3,662,168</u>	<u>(59,626)</u>	<u>-1.63%</u>
SALARIES AND RELATED EXP.				
Gross Salaries	1,185,405	1,162,563	(22,841)	-1.96%
Payroll Taxes - FICA	91,251	88,936	(2,315)	-2.60%
Payroll Taxes - SUI	18,119	14,065	(4,045)	-28.83%
Pension Plan	13,708	35,267	21,559	61.13%
403B Matching Contributions	3,598	-	(3,598)	0.00%
Health Benefits / Parking	161,715	281,069	119,354	42.46%
Child Care	3,132	6,000	2,868	47.80%
Consultants	47,564	18,000	(29,564)	-164.24%
Consultant Related Expenses	<u>1,382</u>	<u>-</u>	<u>(1,382)</u>	<u>0.00%</u>
TOTAL SAL & RELATED	<u>1,525,874</u>	<u>1,605,901</u>	<u>80,026</u>	<u>4.98%</u>
ADMINISTRATIVE EXPENSES				
Telephone	80,210	70,000	(10,210)	-14.59%
Telephone-Radio Lines	29,254	6,400	(22,854)	-357.10%
Postage	7,404	3,000	(4,404)	-146.80%
Postage-Messenger	-	4,300	4,300	100.00%
Association and Periodicals	5,226	1,800	(3,426)	-190.33%
Professional Service - Legal	28,049	24,000	(4,049)	-16.87%
Interest-Mortgage	-	230	230	100.00%
Bank Charges	74,188	80,000	5,812	7.27%
Conferences/ Training	7,925	27,000	19,075	70.65%
Travel	37,869	24,000	(13,869)	-57.79%
Local Travel	-	12,000	12,000	100.00%
National Board Expenses	5,527	12,000	6,473	53.94%
Local Board Expenses	655	8,000	7,345	91.81%
Lab Elections	307	5,500	5,193	94.41%
Folio	-	8,004	8,004	100.00%
Office Expenses	34,829	35,000	171	0.49%
Studio/Office Rent	1,620	2,000	380	19.00%
Income Taxes	756	-	(756)	0.00%
Tower Rent	-	-	-	0.00%
Rent and Lease of Equipment	15,793	12,500	(3,293)	-26.34%
Utilities	26,431	32,000	5,569	17.40%
Utilities-Tower	79,919	82,500	2,581	3.13%
Maintenance-Non-technical	41,405	36,000	(5,405)	-15.01%
Other Administrative	11,239	3,500	(7,739)	-221.12%
Rental Property Exp	-	-	-	0.00%
Search Cost	-	500	500	100.00%

Computer Maintenance	10,733	22,500	11,767	52.30%
CAC Training Expenses	-	-	-	0.00%
Depreciation Expense	-	-	-	0.00%
TOTAL ADMINISTRATIVE	<u>499,340</u>	<u>512,734</u>	<u>13,394</u>	<u>2.61%</u>

Current Year Forecast Annual Comparisons (Continued)

	<u>CY Forecast Annual Total</u>	<u>CY Annual Budget</u>	<u>Act vs Bud YTD Var \$</u>	<u>Act vs Bud YTD Var %</u>
PROGRAMMING EXPENSES				
News Service	60,349	35,000	(25,349)	-72.43%
News Department	-	30,000	30,000	100.00%
Supplies Wire Machines	-	-	-	0.00%
Satellite Fee	14,600	10,000	(4,600)	-46.00%
Maintenance Technical	32,349	35,004	2,655	7.59%
Maintenance Engineer	12,577	10,000	(2,577)	-25.77%
Pre-Recorded Material	-	-	-	0.00%
Programming Services	9,000	8,000	(1,000)	-12.50%
Printing-Folio	-	-	-	0.00%
Postage-Folio	-	-	-	0.00%
Mailing Services-Folio	-	-	-	0.00%
Web-Site Expenses	13,804	12,000	(1,804)	-15.03%
Tapes and Supplies	5,470	10,000	4,530	45.30%
Other Programming	40,036	78,000	37,964	48.67%
Free Speech Radio News	<u>102,672</u>	<u>102,631</u>	<u>(41)</u>	<u>-0.04%</u>
TOTAL PROGRAMMING	<u>290,856</u>	<u>330,635</u>	<u>39,779</u>	<u>12.03%</u>
DEVELOPMENT EXPENSES				
Printing Subscriptions	5,055	-	(5,055)	0.00%
Printing Renewals	-	31,130	31,130	100.00%
Fundraising Travel	-	2,100	2,100	100.00%
Telemarketing	-	15,225	15,225	100.00%
Development Expenses	-	-	-	0.00%
Subscription Services	-	8,580	8,580	100.00%
Postage-Subscriptions	27,684	20,422	(7,262)	-35.56%
Mailing Services-Subscriptions	47,917	41,860	(6,057)	-14.47%
Subs-Postage Due	-	-	-	0.00%
Subscription Supplies	6,318	3,885	(2,433)	-62.64%
Computer Supplies	-	3,150	3,150	100.00%
Premiums	256,193	257,242	1,049	0.41%
Marathon Expenses	9,068	1,680	(7,388)	-439.76%
Premiums- shipping	76,377	57,746	(18,631)	-32.26%
Advertising/Promotion	1,000	4,000	3,000	75.00%
Marketing/Catalog	-	-	-	0.00%
Direct Mail	18,490	39,996	21,506	53.77%
Direct Mail-Postage	-	-	-	0.00%
Caging Costs Direct Mail	-	-	-	0.00%
Major Donor Expenses	-	-	-	0.00%
Other Development	<u>254</u>	<u>-</u>	<u>(254)</u>	<u>0.00%</u>
TOTAL DEVELOPMENT	<u>448,356</u>	<u>487,015</u>	<u>38,659</u>	<u>7.94%</u>