

Strategic Planning Committee 4/16/18 Draft minutes

1. Roll Call 5 minutes
 2. Agenda approval 10 minutes
 3. Minutes (if available 5 minutes)
 4. Motion inviting Tom Voorhees to join SPC as non-voting guest (10 minutes)
 5. Discussion of Strategic Planning Committee document (60 minutes)
 6. Recommendation to full PNB based on previous discussion (10 minutes)
 7. New business (10 minutes)
- Adjourn 10:30 PM Eastern Time

1. Role Call
- Sam Agarwal - NP
Joseph Davis - P
Jan Goodman - P
Janet Kobren - P
Tony Leon - NP (excused absence)
Tom Livingston P
Efia Nwangaza NP
Mansoor Sabbagh - P
Nancy Sorden - P
Alex Steinberg - P
Carole Travis - P

Quorum Met

2. Agenda approval
- Nancy - Moved to approve agenda; Carole - seconded

Joseph asked to amend agenda by adding his motion - will be left as informal discussion

Add agenda item to discuss Next meeting - 10 mins as item #8 - HNO

Agenda approved as amended - HNO

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3. Minutes approval - Postponed until next meeting

4. Motion inviting Tom Voorhees to join SPC as non-voting guest

Motion by Steinberg

Be it resolved that in view of the technical expertise he brings to the table that Tom Voorhees be invited to participate as a non-voting guest in the work of the Strategic Planning Committee.

Vote:

- Joseph - N
Jan - Y
Janet - A
Tom - A
Mansoor - Y
Nancy - Y

Alex - Y
Carole - N

Motion - Passed

5. Discussion of Strategic Planning Committee document (60 minutes)

- Alex emailed Proposal for Strategic Planning Committee
- Short term goals (next 18 months) were read
- Alex also emailed list of comments made on this document to the committee
- Alex suggested we pick the top 5 highest priority we want to send as recommendations to the PNB to include recommending the authorization of management to implement them and provide a plan for their implementation.
- Janet sent additions to Alex's document in another email. Jan suggested we use the document Janet sent for the discussion. Alex suggested to also include the comment list in the discussions.
- Following the discussions Janet suggested poling the committee to vote on the top 5 short term recommendations.

6. Recommendation to full PNB based on previous discussion

- Alex agrees to defer his request to suggest the top 5 highest priorities till the next meeting
- Joseph suggests we pick 3 items from Alex's list and another 2 from the list or other ideas not on the list. Alex accepts Joseph suggestion

7. New Business - not addressed

8 . Next meeting - consensus for meeting next week April 23.

Alex called time for meeting to adjourn.

Nancy - Motion to adjourn HNO

Meeting Adjourned