

2011-10-27 Affiliate Taskforce Minutes

Draft Agenda

I. Call to order and roll call (5)

II. Approval of Agenda (5)

III. Approval of minutes for Aug. 25, 2011 (5)

IV. Report from the Affiliates Coordinator Ursula Ruedenberg (10)

V. Audioport: 2 motions from Sept. PNB meeting & impact upon affiliates

VI. Discussion of Affiliate Coordinator Recruiting/Vetting/Election timeline

VII. Discussion of survey and timeline for implementation (30)

VIII. Adjourn

2011-10-27 Affiliate Taskforce Minutes

I. Meeting called to order at 8:50pm EST

Present: Chaundra Hauptman, Kim Kaufman, Teresa Allen, John Brinkley, Campbell Johnson, Heather Gray, Efa Nwangaza, Ursula Ruedenberg, Deena Kolbert

Excused: Nia Bediako

II. Approval of Agenda: T Allen moved that we begin with report from Coordinator Ursula Ruedenberg. No objection. Agenda as amended— approved without objection.

III. Report from the Affiliates Coordinator Ursula Ruedenberg: work on contracts has been harder because some affiliates have financial problems and still negotiating contracts; currently has contracts with 160 affiliates at \$225,000; expects \$240,000 when all signed. Took Q & A and discussed Pacifica work with tech team on Audioport, training and marketing issues, outreach involving issues such as Occupy Movement (in conversation with FSRN), 2 PNB resolutions concerning Audioport passed in Sept.; grant opportunities

- U Ruedenberg will send out email to production people and station managers asking if they have Occupy material to share; will discuss possibilities with ED and with TF through listserve.

IV. Audioport: 2 motions passed at Sept. PNB meeting & impact upon affiliates:

"Whereas Pacifica has just experienced a dramatic loss of service to its affiliates for a 24 hour period, and Whereas the computer support and service is at continued high risk of interruption or failure, the following motion is made:

On an immediate basis, the volume of material available on audio port will be reduced to a level that can be supported with a reasonable certainty of reliability and redundancy.

The details of determining and implementing this configuration, including selection and configuration of vendors, shall be the responsibility of the technical department.

Any funds required to implement this modification (up to \$2,000) shall be made immediately available to the technical department.

This task is to receive high priority and is expected to be completed by October 31, 2011." Passed without objection.

Computer Systems Services and Support

A) A needs assessment survey will be conducted either by the National Office or an appointed task force to determine the needs of programmers, hosts, and affiliates regarding access to programs that are currently being loaded up on AudioPort. This survey will officially be completed by November 30, 2011 and updated on an annual basis.

B) A plan created by the technical department and presented to the National Office and the PNB of all known areas of the Foundation's network services and support, which present an imminent or short-term risk of interruption or failure.

This report will detail five topics: 1) Area of operation, station or business unit; 2) descriptions of services support provided; 3) Danger of failure (loss of data, loss of public access, lack of security); 4) Methods of remedy for new hardware, software or service; 5) Associated costs to implement the remedy (one-time or ongoing costs).

C) This report should be made available to management and the PNB by the first meeting of December 2011 and shall be updated on an annual basis.

D) The report should include a five-year plan for up-grading and providing long-term growth solutions for storage and sharing with AudioPort, due by the next in-person meeting in January. Passed without objection.

V. H Gray moved approval of August 25, 2011 minutes-- approved without objection.

VI. Discussion of Affiliate Director Recruiting/Vetting/Election timeline: C Johnson will monitor candidate submissions with National Office.

VII. Discussion of survey and timeline for implementation: Coordinator Ruedenberg will make recommendations; Subcommittee will review; hopefully present for vote at Nov. or Dec. Affiliate Taskforce meeting.

VIII. Members agreed that next meetings would be on Tuesdays, Nov. 22nd and Dec. 6th

IX. T Allen moved to adjourn. Meeting adjourned at 10:47pm EST.

Respectfully submitted,

Teresa J. Allen

2011-10-27

Approved 2011-11-22