

Minutes for the regular National Finance Committee meeting January 14, 2014.

Meeting convened at 8:42 PM (ET) a quorum being present, the Chair and Secretary being present.

Attending: Jim Boyd, John Cromshaw, Marcus Jetter, R. Paul Martin (Secretary), Tony Norman, Michael Novick, Tracy Rosenberg (Chair), Richard Uzzell, Barbara Whipperman.

Agenda:

1. Roll Call
 2. Approve agenda
 3. Approve minutes
 4. Meeting Schedule
 5. SCA Discussion
 6. Reports from WPFW and KPFA
 7. Errors and Omissions liability policy notification on termination
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The Chair informed the committee that the CFO is no longer employed by Pacifica.

Motion: (Jim Boyd) "To approve the agenda." (Passed without objection)

Approve minutes 8:50 PM (ET)

Motion: (Jim Boyd) "To approve the minutes of the January 7, 2014, meeting as amended" (Passed without objection)

Minor changes were adopted.

Meeting Schedule 8:51 PM (ET)

The committee discussed when to meet next, and decided that the next meeting would be on February 25, 2014.

SCA Discussion 9:03 PM (ET)

The committee discussed a proposal from the WBAI LSB regarding Subsidiary Communications Authorization (SCA) revenues.

Reports from WPFW and KPFA 9:17 PM (ET)

WPFW - Their goal for their December mini-on-air fund raiser was \$118,000 and they achieved a tally of \$125,000. They've done a mass mailing to raise funds. The new interim General Manager is pursuing grants, and has a part time grant writer. They hope to get all Paid Staff back on full time in February. The on-air fund raiser planned for February will have a goal of \$400,000. They are trying to keep premium costs down. They've had problems with their transmitter; it's been operating at low power for a long time. It is estimated that it will cost \$10,000 to \$20,000 to fix it, they hope to get this done by end of January. There is an issue with WPFW's local financial records having been taken to Berkeley; the interim General Manager is attempting to get them brought back to WPFW. Their rent is about \$12,000 a month in their new location, which is about \$4,500 less than in their previous location.

The committee discussed the report.

KPFA - The KPFA Treasurer reported on the station's performance for FY13. She cautioned that the Business Manager doesn't have all of the data yet. Revenue was budgeted at \$3,386,499 the statement she has shows an actual of \$3,288,436, about \$98,000 less than budgeted. The station had \$120,000 in stock donated, they don't have it yet, they plan to count it as FY13 revenue. There is more data to come from community events and the crafts fair. The bank statement needs to be reconciled. In expenses, the satellite fee needs to be reclassified for KFCE. They will take other KFCE items out of the statement. Personnel was budgeted at \$1,707,576, the actual is \$1,847,519 and is over budget by about \$139,000. The "Total Operating Expense" item is over budget by \$29,331, some of these figures may change. No Staff cuts have been made.

The KPFA Director said that she believes that personnel expenses would be higher and that legal expenses haven't been paid yet for FY13. She believes that KPFA's FY13 actuals will probably show a deficit of about the same size as FY12. She said that KPFA's Fall on-air fund raiser came up somewhat short and that personnel expenses are higher than budgeted due to pay increases, and between that and the lack of CPB money cash flow is extremely tight. She said that KPFA needs to cut one to three FTEs.

The committee discussed the report. Some members wondered how the NFC could judge the financial health of KPFA without any information about Q1 of FY14. The problem of financial information from the National Office being slow to come by was discussed.

Errors and Omissions liability policy notification on termination 10:07 PM (ET)

The issue was raised that the errors and omissions liability insurance policy that protects Directors has lapsed due to non-payment of premiums. The committee discussed the issue.

Motion: (Jim Boyd) "That there be a notation on the Errors and Omissions insurance policy that if the insurance has lapsed for non-payment of premiums that the insurance company must notice the five Directors on the NFC about it." (Passed without objection)

The Chair noted that she would be terming out and would not be on the NFC after the in-person PNB meeting in February and she thanked the committee members for their service. The committee thanked the Chair for her work on the committee over the years.

Adjourned 10:20 PM (ET)

Submitted by R. Paul Martin, Secretary.