

2015-06-30 KPFT Outreach Cmte. Minutes

Draft agenda:

- I. Call to order & Roll Call
- II. Approve Agenda
- III. Set next meeting
- IV. Action Items
- V. Adjourn

2015-06-30 KPFT Outreach Cmte. Minutes

- I. The meeting was called to order at 7:03pm ET. Present: Teresa Allen, Alan Alan Apurim (late), Bill Crosier, Robin Lewis, Lydia Wacasey
- II. T. Allen moved to add item of discussion of Cmte. email notification lists. Approved without objection. Amended agenda approved without objection.
- III. Cmte. Membership/Notification lists: volunteers can unsubscribe from our Google list. We will continue using the Google list to notify volunteers to sign-up for events. Chair or another Outreach Cmte. leader should perhaps be trained to use this list.
- IV. Set next meeting: Wed., July 29th at 7pm ET (6pm CT). We will try for 4th Wednesdays, after soliciting feedback from S. Radwan.
- V. Action Items
 - * **T. Allen will ask S. Radwan, J. Apolinar and L. Lopez whether they would like to learn to use the Google list.**
 - * **T. Allen will send email to the LSB soliciting more participation on this Outreach Cmte.**
 - * L. Wacasey will clarify how CAB members can participate with Outreach Cmte. and events.
 - * T. Allen will re-send list of Outreach Cmte. members to O. Maclay and J. Almeleh (national staff) to update KPFTX.
 - * T. Allen will discuss Outreach Cmte. Chair/Secretary roles with S. Radwan (assuming S. Radwan will serve as Chair).
 - * **T. Allen will re-send 5-28-15 minutes with 6-30-2015 minutes to LSB and Outreach members.**
 - ***T. Allen will schedule 7-29-15 meeting on KPFTX calendar as soon as discussing availability with S. Radwan.**
 - * **For the next meeting-- all Outreach Cmte. members are asked to make a list of potential Outreach events that we need to concentrate on.**
- VI. Meeting adjourned at 7:35pm ET.

Respectfully submitted,

Teresa J. Allen

06-30-2015; approved 2015-07-29