

Special Open Telephone Meeting
(Continuation Meeting from March 28, 2013)

April 11, 2013

At Various Locations

8:30 pm (ET), 7:30 pm (CT) and 5:30 pm (PT)

MINUTES

- I. Call to Order/ Opening Business.** Board Chair Summer Reese called meeting to order at 8:43 pm. Board Vice Chair Heather Gray designated to be the Time Keeper.

A. Roll Call/ Establish Quorum. Board Secretary Richard Uzzell called the roll/ Quorum achieved. The Chair asked that since Siegel was still out of the country, was there any objection to granting him an excused absence. HNO absence excused.

Box Legend Attendance: *X* Present; *Ab* Absent; *Exc* Excused Absence; *AL* Present-Arrived Late.

KPFA - Berkeley., CA.	KPFK – L.A., CA.:	KPFT – Houston, TX.:	WBAI - N.Y., N.Y.:
<i>X</i> Brian Edwards-Tiekert	<i>X</i> Lydia Brazon	<i>X</i> Teresa Allen	<i>X</i> Carolyn Birden
<i>X</i> Tracy Rosenberg	<i>X</i> John Cromshow	<i>X</i> Jessica Apolinar	<i>X</i> Janet Coleman
<i>Exc</i> Dan Siegel	<i>X</i> Brenda Medina	<i>Ab</i> Nancy Hentschel	<i>X</i> Cerene Roberts
<i>X</i> Margy Wilkinson	<i>X</i> Summer Reese	<i>X</i> Richard Uzzell	<i>X</i> Manijeh Saba

WPFW – Wash. D.C.:	AFFILIATES:	Staff & Counsel:
<i>X</i> Benito Diaz	<i>X</i> Heather Gray	
<i>X</i> Luzette King	<i>X</i> Janis Lane-Ewart	
<i>X</i> Tony Norman		
<i>AL</i> Katea Stitt		

- B. Continuation Meeting from March 28, 2013; therefore no Agenda or Minutes Approval required.**

- II. Motions from Committees & Task Force.**

A. Financial Reform Audit Taskforce (FRAT).

1. Unbudgeted Obligation – Management. Move that any employee in a managerial position, who becomes aware of an unapproved unbudgeted obligation in excess of \$5000, who does not notify the National Office in writing within a reasonable amount of time shall be subject to disciplinary action. Discussion followed.

Edwards-Tiekert moved to Amend to add at the end of the original motion, the following:

If the Executive Director becomes aware of any unbudgeted obligation in excess of \$5000, at the Pacifica National Office, s/he shall notify the Pacifica National Board in writing within five (5) working days. Failure to do so shall be grounds for disciplinary action. Discussion followed. Time expired.

Edwards-Tiekert moved to extend time for five minutes. Motion to extend time Approved, 12-3-2.

Roberts moved to Amend the above amendment to add after the first "Pacifica National Office;" "**OR ANY UNIT,**" and she asked that it be in all caps and bold. Discussion followed.

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II. Motions from Committees & Task Force.

A. Financial Reform Audit Taskforce (FRAT). (Continued)

Motion to add "OR ANY UNIT" Failed, 5-10-4. Motion to add sentence at the end of the original motion Failed, 7-7-5. Main Motion re: Unbudgeted Obligation – Management, Approved 10-4-4.

2. Revised Staff Handbook. The PNB shall adopt the Revised Staff Handbooks to replace the 1996 Staff Handbook and provide a Volunteer Handbook. The Handbooks shall replace all previous versions and are to be distributed to all staff and volunteers.

Edwards-Tiekert moved to Amend to Substitute saying that, "The PNB shall circulate the manuals to Pacifica's paid and unpaid staff for a 30-day comment period, then refer the manuals and comments to the Personnel committee for further revision." Discussion followed. The Substitute Motion Approved 15-3. HNO the Substitute as Main Motion Approved. John Cromshaw agreed to distribute the Hand Books to the GMs and the LSB Chairs for feedback.

B. Technology Task Force.

1. Technology Documentation Policy. Move that the Pacifica National Board direct the Executive Director to add the following requirements to the job description of the General Manager and/or Operations manager of all business units (the stations, Pacifica Radio Archives, National Office):

The General/Operations Manager shall maintain accurate documentation of all technological implementations and equipment under his/her charge. The first full report will be implemented provisionally by the end of 2012.

The General/Operations Manager is expected to assign staff as needed to complete these surveys but the General/Operations Manager remains responsible for the accuracy and make themselves available and find other volunteers to help with the task. The details of required documentation will be provided by the National Office with recommendations from the Technology Task Force and may from time to time be

updated as technology and operations change. This documentation will be updated on a timely basis as needed and the updates will be reported to the National Office Secretary and the Chief Technical Officer.

Uzzell moved to send this motion back to the Task Force for more clarification and detail. HNO Motion Approved.

C. Development Task Force.

1. Goal Busters. Move that the National Pacifica Foundation will authorize Goal Busters to implement Phase 1 of its "Proposal for Development Services". Goal Busters will begin Phase 1 in the Fall of 2012.

2. Have Development and Strategic Planning Discussion at PNB Meetings. Move that strategic planning, development and publicity discussion be conducted at In-Person PNB Meetings.

Task Force Chair Heather Gray moved to send both motions back to the Task Force for more clarification and detail. HNO Motion Approved.

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IV. Adjournment. Edwards-Tiekert moved to adjourn. HNO the Open Session Adjourned at 10:25 pm (ET).

Minutes taken and scribed by Richard Uzzell, Board Secretary.

Minutes Approval:

Date Approved: April 25, 2013

Witness of Approval: Summer Reese, Pacifica Foundation, Chair