

KPFT Community Advisory Board Meeting
 Saturday, January 11, 2014
 KPFT station
 Minutes drafted by Acting Secretary, Timothy O'Dowd

Attending: *CAB members:* Marianne Martinez, Tim O'Dowd, Lena Baines, Alán Alán Apurim and Carol MacGregor.

CAB members absent: Yuru Huang (excused), Krupa Parikh (excused), Susan Young (excused), Rosie Soto (excused) and David Stahl.

Members of the public: Nancy Saibara Nuratomi and Mauri.

Call to order/Minutes/Meeting Agenda: CAB Chair Marianne Martinez called the meeting to order at 10:09 a.m.

Prior meeting minutes were discussed on-line. Members had no further comments to the December 14 minutes. Dec. 14, 2013 minutes approved.

New Business: none.

PRIORITIES were noted :

Dec. 14, 2013

Consensus of KPFT CAB:

- ***Meet every other month starting January 2014 and assess attendance and work load.***
- ***Consider CAB policy/procedure re CAB attendance.***
- ***Provide a longer public comment period during each CAB meeting requesting comments in writing, summarizing or reporting in minutes, permitting 2 minutes per member of the public, retaining tape recording as back up.***
- ***Conduct at least one Town Hall meeting in 2014 – see below.***
- ***Priorities for upcoming meetings should be planning for Town Hall, developing CAB recommendations and report to LSB from Surveys, addressing CAB policies and procedures.***

Ideas for the Town Hall meeting:

- ***Conduct town hall in spring and conduct the 2014 survey at the same time.***
- ***Susan will look into places for the meeting – St. Paul's, Institute of Cultures***
- ***Consider conducting additional town hall meetings in Huntsville, Galveston and underserved areas, working with programmers to outreach to the communities their programming relates to.***

CAB Survey: Survey responses were discussed. CAB members were pleased with the results of the survey. 430 responses were received. Many suggestions were provided by the listeners who answered the survey questions. Members agreed that the final report should be broken down into categories and percentages attached to each in order to provide interested parties with a concise

summary of the results. Further breakdown could be done by separation of negative and positive responses in each category. It was agreed that pdf files of the final document would be provided to all LSB members, to management and to the Pacifica National Board. The goal for finalizing the 2013 document is February 2014. It was also decided that the goal for 2014 is completion of the final product no later than September 2014. The need for a town hall meeting was discussed. It was discussed that it is important to have town hall meetings in order to provide an opportunity for participation from listeners who have no internet access. The CAB agreed with this point.

Tabled for the March 1st. meeting:

Form sub-committees to work on the survey instrument, town hall meetings and outreach.

Public Comments: Comments were made by Nancy Saibara-Naratomi . No public comment form was submitted

Adjourn: The meeting adjourned at 11: 34 a.m.

Next meeting: Saturday, March 1st, 2014. Meeting will be held on the second floor of the Montrose Library, 4100 Montrose Blvd. (elevator is available) Meeting is open to the public and starts promptly from 10 a.m. until 11:30 a.m.