

**Community Advisory Board Agenda  
 KPFT Conference Room  
 419 Lovett Blvd  
 November 12<sup>th</sup>, 2016, 10am-11:30am**

- 1.) a. **Call to order**  
 Opening Business- Marianne Martinez, CAB Chair
- b. **Roll call/ excused absence request**

Terry LaFave	Craig Lightener
Carol McGregor	Stuart Snow
Timothy O'Dowd	Marianne Martinez

c. **Members missing 3 or more meetings without notice automatically give up their seat on CAB.**

- d. **Minutes of previous meeting were discussed/approved.**  
 Members wishing to address any issues for that meeting can do so at this time.

(10 minutes)

e. **ACTION ITEMS FROM LAST MEETING**

Carol M. - "would like to consider another town hall meeting"

Previous meeting CAB agreed to go forward with Town Hall. Update on status of Town Hall venue, schedule and agenda should be ready today to move ahead on this item

Craig L.- need to look at increasing our internet presence to attract a younger demographic

Communication with Station personnel was going to be carried out by all CAB to find out who is handling internet updates at KPFT and coordinate accordingly

Marianne M. – Would like CAB to discuss CPB requirements .

The CAB's responsibilities include:

1. the right to review the station's programming goals;
2. the right to review the service provided by the station;
3. the right to review significant policy decisions rendered by the station; and
4. the obligation to advise the station's governing body on whether the station's programming and other significant policies are meeting the specialized educational and cultural needs of the

communities served by the station, and to make recommendations the CAB deems appropriate to meet such needs.

(60 minutes)

**2.) Community Needs Assessment**

- Plan for 2017
- Plan timeline

(20 minutes)

**3.) CAB subcommittee reports**

(10 minutes)

**4.) Public Comment (3-5 minutes per visitor)**

**5.) Set time, date and place for next meeting**

(2 minutes)

**6.) Adjourn**