

## Coordinating Committee 2009 Sept 24th Draft Minutes

Present: Arlene, George, Richard, Nia, Tracy, Lavarn

Approval of September 2 minutes 2009 Richard Uzzel asked for the language to be modified in the minutes regarding the executive session agenda. Tracy agreed to change the language and minutes were approved pending the change.

Agenda:

1. New York Logistics
2. New York Agenda
3. Houston 2009 1st Steps

Agenda approved.

### I 2009 NY Logistics

Nia reported on the NY arrangements as the point person. Deposit paid to the Beekman hotel. Working on airport transportation arrangements with volunteers. Christine adjusted per diems to include breakfast provision. Two PNB members still haven't booked flights to NYC. No major problems reported by Nia. Station Tour on Friday at 7:00pm.

George moved to recommend security for the meeting. Coordinating committee voted to recommend a security person for Saturday and Sunday open session and instructs the ED and the Chair to go about doing so in the most economical manner possible 6Y-1N.

### II 2009 New York Agenda

Discussion of challenges in structuring financial and legal conversations for maximum productivity.

Open Agenda to begin with unfinished business and then move to executive and committee and reports and then on to new business. Agreed by consensus.

Request to committee chairs to send motions and reports for the agenda.

Lavarn suggested a motion recommending 3 PNB meetings in 2010-2011. Lavarn withdraws motion from the Coordinating Committee.

### III 2009 Houston 2009 First Steps

Change of point person for Houston meeting from Richard Uzzell to Bill Crosier.  
No objections.

### IV 2009 Set date of next meeting

1st Wednesday in October is not good. Set for Thursday October 21st.

Minutes from September 2, Meeting (site would not accept the upload)

Coordinating Committee Minutes 2009 September 2, 2010

Present: Lavarn, Richard, Joe, George, Tracy, Alonzo (late), Arlene (late)

George Reiter made a motion to strike the words "bad singing" from the August 4th minutes. Motion to approve the agenda as amended passed without objection.

Draft agenda approved without objections

I 2009 Travel Arrangements Approval Process 2009 Any feedback on the process? Lavarn, Lynn, Tracy or Nia has to approve prior to purchase by travel agent.

### II 2009 Hotel Deposit

Richard moved to discuss hotel deposit issue and we moved it to the top of the agenda.

Richard referred to the non-payment of the deposit to the Beekman. Does this endanger the meeting? When will the deposit be

paid? What is the exact amount due?

Lavarn reported the deposit delay was due to station failure to pay Central Services.  
Lavarn pointed out that she intends to ask to reduce the number of meetings to 3 in 2011.

George asked why the stations aren't paying central services. Because they have no cash balance? Lavarn agreed that this was the case, specifically KPFA that doesn't have enough cash for payroll and central service obligations. Cash will be tight until the 21st, but Lavarn will do everything to get the deposit paid as soon as possible.

Deposit amount due is \$7,000

Cash on hand in the entire network as of August 31st was about \$785,000. Most of the current cash is with KPFK in Los Angeles.

George asked if there is a possibility of defaulting on this deposit. Lavarn said there was not.

Tracy asked if the Beekman had been notified about the late deposit, Lavarn said Nia was the contact with the Beekman.

Alonzo asked if the meeting date could be moved to later in October or November to accommodate cash flow.

George thinks postponing would likely increase costs by rescheduling travel plans and having to re-negotiate with the hotel or another hotel.

Richard wants to add an idea about the January meeting in Houston to the agenda. Placed in new business.

#### III Airline Approval Plan

The new approval system seems to be working okay. Either the CFO, Accounting Manager, Coordinating Committee Chair or PNB point person needs to sign off on any fare.

George moved to appoint Richard as the point person for the Houston meeting. Richard agreed.

#### IV-New York Agenda

George asked if there would be seven budgets ready to approve. Lavarn said DC and LA yes, NO should be ready, LA is possible, Berkeley and BAI not sure yet. George asked what procedure is suggested for budgets that are not ready. Lavarn said preliminary budgets would need to be reviewed with final approval to follow at a telephone meeting.

George asked what the state would be for the actuals on 9-30-2010. Lavarn says the projected date for 9-30-2010 actuals is October 8th. Actuals will be available at the meeting for 8-30-2010 with a forecast for the September numbers.

Tracy said that station visit to BAI is scheduled for Friday night. 9-4 on Friday, 9-10 on Saturday, 9-2 on Sunday. Executive session schedule?

Expected contents: Cohen case, general legal update

The plan for the executive session allocation for the meeting is 5 hours - Friday morning and Sunday morning. Joe reminded us to keep it as flexible as possible in response to changing conditions.

Plan is super-executive session on Friday morning 9am to 1pm or 2pm and open session the rest of the way if possible.

Richard made a motion that no breakout discussions or seminars be on the agenda for the entire 3-day meeting in New York.

George made a proposal for an hour-long discussion of mixed topics on the New York agenda at Saturday 9am.

Lavarn proposed some open budget conversations by telephone on Saturday mornings. Coordinating Committee agreed that she should proceed with this plan. Chair relocated this item to new business.

Substitute motion - 2N, 1Y, 2A

Original motion - 2Y, 1N, 2A

#### V New Business

Lavarn proposed some open budget conversations by telephone on Saturday mornings. Coordinating Committee agreed that she should proceed with this plan unanimously.

Richard proposed using a retreat center an hour west of Houston for part of the January PNB meeting. The suggestion is to come on the Thursday afternoon and spend all day Friday at the center and return to Houston Saturday AM. It should be economical and

will get the new board introduced to each other. Public comment would probably be restricted to Saturday and Sunday or at least it would be restricted Friday night to people willing to drive to the retreat site?

The retreat doesn't provide bedding â\200\223 bunkhouse type setting. Would need some local linens provided somehow and volunteers for the transportation.

Richard to gather further info and details for the Coordinating Committee. to consider.

VI â\200\223 Next Meeting

The next regular meeting is the 1st Wednesday in October. Pre-New York meeting scheduled for Friday September 24th at 5:30 PST.