

Draft Agenda  
PNB Coordinating Committee Meeting  
Thursday July 19, 2011, 8:30 PM EDT

1. Call to Order
2. Call Roll
3. Approval of Agenda
4. Choose Temporary Secretary
5. Approval of June 7 and June 16 Meeting Minutes
6. Review (briefly) progress on action items from previous meetings:
  - 6.1. Work group to develop processes re: use of executive session audio in accordance with counsel's recommendation, (Lydia, Nia and Teresa).
  - 6.2. Summer to contact committee chairs to ascertain whether or not there are any motions coming out of committee to be placed on agenda, and to submit written reports/minutes to the PNB
  - 6.3. Summer to contact John Garry to coordinate prompt return of minutes.
  - 6.4 Status of proposed Bylaws amendments (Lydia, Bill):
    - \* Reduce mandatory in-person meetings--instead of 4 to between 2 and 4 per year
    - \* Allow for "regular" monthly PNB telephonic meetings
7. Notice requirements for PNB meetings, including "special" (telephone) meetings, PNB meeting cancellation last week
8. Preparations for the Sep. 23-26 in-person meeting in Washington DC
9. New Business
10. Confirm Next Committee Meeting Date (Tue. Aug. 16, 8:30 PM Eastern)
11. Review Action Items
12. Adjourn