

Bill is nominated by Tracy to chair the work group. Tracy agrees to take notes.

Attendance: Wesley Bethune, Peter Tucker, Renee Bowser, Dan Siegel, Bonnie Simmons (ex officio), Bill Crosier, Tracy Rosenberg, Anthony Fest

Bill read the recommendations from an email he sent earlier:

Specific Recommendations to Consider - From Bill's Document

1. Make sure competent, trained personnel get our member and staff databases updated, corrected, and duplicates removed at each station by June 1 at the latest.
2. Put all election-related information on one web site (for example, pacifica.org) and link to it from all stations' web sites, to make it easier to keep all the information correct, complete, and up to date. Separate pages could be used if needed for each station.
3. Plan on sending a postcard to all members in June, as noted above, to encourage them to get candidate pamphlets via the web, and to return the postcard (with their pre-printed name and address, etc.) if they don't have Internet access or for other reasons still want to get the complete packet by postal mail. Use Reply Service Requested on those postcards to catch any address changes that have not already been caught and entered into the member databases. Make sure there are numerous on-air announcements to watch for this postcard and what to do with it.
4. Set up a system (preferably both online and with a toll-free telephone number) to handle replacement ballot requests, and requests for complete candidate info by mail, for those members who don't respond to the postcard or change their minds later. We need to make this easy, both to minimize complaints and to ensure that we reach quorum.
5. Mail paper ballots to ALL members, with reminders to go to the designated web site for candidate info, and how to request a packet by mail if they didn't send in their postcard as requested in 3. above. Note that mailing paper ballots rather than the entire candidate info pamphlet, even mailed to all members, greatly reduces printing and postage costs while being fair to all members regardless of whether they have Internet access, and also eliminates possible security problems of electronic voting.
6. (Option) Have all the ballots to be mailed by members to a single location, to be handled by an election vendor with no ties to any faction or candidate, and who will process and count the ballots. (also reduces travel expense of having the NES go to each station individually for counting) The NES could still go to this one location, though, if we feel it's needed.
7. Put all the scanned ballot images and round-by-round STV results up on pacifica.org or other (single) web site as soon as possible after the ballots are processed.

Suggested that subcommittee look over the RFP with an eye to both this upcoming year and long-term options for contractable chunks of work

The group examined each item on the contract and for this meeting, determined whether or not we thought it might be contractable at this point. .

- 1) Oversee NES and LES - not this year. Not likely for next two years
 - 2) Database cleanup - can or should we contract it out? Discussed database cleanup procedures. Volunteers and staffers in separate databases due to limitations in Memsys. Different skill levels in database staffers and LES's.
 - 3) Coordinate candidate forums on-air and in-person, monitor and enforce fair campaign provisions. Not to contract out
 - 4) Print and mail candidate information. Layout and proof. Maybe contract out
 - 5) Election web pages for each stations - unified web pages on pacifica.org - with good links from the stations.
 - 6) Automate replacement ballot requests - a centralized tracking and logging system. Maybe contract out.
 - 7) On-line voting system - test election for online voting this upcoming year. Maybe on staff election?
 - 8) Mailing the replacement ballots centralized from one location. Maybe to contract out at least until right before the end of the voting period.
 - 9) Handle Choice Plus Pro files/compatible files
 - 10) Prevent ballot stuffing, Verify ballots
 - 11) Verify quorum
 - 12) 10 accurate STV tallies with observers
 - 13) Counting the ballots
 - 14) Scan images
 - 15) Copy ballot files into verifiable format
 - 16) Provide round by round detailed files
 - 17) Certify election results
- Items 9-17 - loosely called counting services could probably be contracted out as a unified task.

Wesley, Peter, Dan, Bonnie, Renee, Anthony Bill,