

Minutes of the KPFK Local Station Board Meeting of 10/07/06

A regular meeting of the KPFK Local Station Board was held on October 7, 2006. The Chair, Grace Aaron, was in the chair; Aaruni Thakur was Secretary Pro Tem for most of the meeting. The minutes of September 6, 2006 were approved.

Sixteen Members were present, constituting a quorum: Grace Aaron, Dave Adelson (left at 2:02 pm), Rodrigo Argueta (arrived at 2:00 pm, Israel Feuer, Sherna Gluck, Jan Goodman (left at 2:45 pm), Terry Goodman, Kimberly King, Alan Minsky (left at 3:00 pm), Reza Pour, Margaret Prescod (left at 3:00 pm), Leslie Radford, Madeleine Schwab, Fernando Velazquez, Harrison Weil, and Don White.

Also present: KPFK Program Director Armando Gudno (left early).

Seven Members excused: Sara Amir, Marie Deary, Bill Gallegos, Sonali Kolhatkar, Arturo Lemus, Casey McFall, and Lamont Yeakey.

Two Members absent: Lydia Brazon, and General Manager Eva Georgia (on leave).

Also absent: Secretary Carol Nealy.

Authority and Notice: This meeting was authorized by the LSB adoption of a regular meeting schedule at a special meeting on March 15, 2006. The annual schedule was subsequently posted on the KPFK web site. Specific notice was posted on the KPFK web site beginning on September 25, 2006 (See Appendix A). Announcements were broadcast beginning 7 days before the meeting, pursuant to the schedule recommended in the Foundation Bylaws.

The meeting was **called to order** at 1:26 pm.

The Chair **appointed** Jack VanAken as Secretary Pro-Tem and John Wenger as Timekeeper.

The Chair **announced** the resignation of Julie Rodriguez and the **seating** of Leslie Radford.

Delegate candidates Yosh Yamanaka and Jack VanAken were each **recognized** for one-minute statements as a special segment of public comment.

The Chair **announced** the absence of the Secretary and **appointed** Aaruni Thakur as Secretary Pro-Tem for the remainder of the meeting.

The proposed agenda (See Appendix B) was amended and **approved** without objection.

PNB/Directors Reports were heard beginning at 1:38 pm.

Dave Adelson, Alan Minsky, and Don White each **gave** verbal reports. Dave Adelson **announced** that his written report was **distributed** via internet list (see Appendix C). There was discussion of the reports, with focus on finances. Without formal motion or vote, the Directors present were asked to inspect KPFK finances and report their findings to KPFK staff and governance.

The General Manager's Report was heard beginning at 2:08 pm.

KPFK Program Director Armando Gudno **gave** a verbal report and **distributed** written reports (see Appendices D and E).

The Management Review and Evaluation Committee Report was heard beginning at 2:47 pm. Sherna Gluck **gave** a verbal report.

Motion: That the current LSB meet in executive session for three hours on December 16th in order to complete the 2005-06 PD evaluation, and at 2pm on December 16th the new LSB be seated, and all the candidates be notified of that meeting now.

Public comment was heard.

Motion passed by a show of hands: Y: 7, N: 2, A: 2

The Governance Committee report was discussed beginning at 3:03 pm.

Don White **postponed** the verbal report to save time and **distributed** a written report (Appendix F).

The Programming Oversight Committee report was heard beginning at 3:05 pm.

Sherna Gluck **gave** a verbal report and **distributed** a written report (see Appendix G).

The Programming Oversight Committee requests that the Governance Committee consult counsel about not limiting media sponsorships to 501(c)(3) organizations.

Motion on Uniform Standards and Treatment:

All materials that promote programs should be produced with the same professional standards, and all programs should be listed similarly in both Spanish and English. *Further*, the Development Director and Outreach Committee are urged to solicit input from programmers, particularly Spanish-language programmers, to determine their needs for promotional/outreach materials, and to develop a process for review of Spanish-language materials to ensure their quality and accuracy.

No attendees requested recognition for public comment.

Motion passed by a show of hands: Y:11, N: 0, A:0

Motion on Resources for Volunteer Programmers (as amended on the motion of T. Goodman)

To provide adequate and equitable resources for volunteer programmers (including collectives and Spanish language programmers) the PD should solicit information on their need for and access to programming resources from the station, such as recording and storage devices, and propose a budget for meeting these needs. The PD and/or GM should request the LSB incorporate this cost estimate into a line item in the station budget.

No attendees requested recognition for public comment.

Motion passed by a show of hands: Y:11, N: 0, A:0

The Finance Committee report was heard beginning at 3:18 pm.

Terry Goodman **gave** a verbal report, **announced** that Myla Reson was no longer a committee member due to absences, and **gave public notice** of a special Finance Committee meeting scheduled for Wednesday, October 11, 2006, at 7:30 pm at the station. Committee members Doug Barnett, John Wenger, and Marla Bernstein **gave** verbal reports.

Two minutes of public comment was heard at 3:48 pm.

The excusing of absences began at 3:50 pm, with individual considerations.

Motion to excuse Lamont Yeakey **passed** by a show of hands: Y: 5, N: 4

Motion to excuse Sara Amir **passed** by a show of hands: Y: 5, N: 4, A: 2

Motion to excuse Bill Gallegos **passed** by a show of hands: Y: 4, N: 1, A: 3

Motion to excuse Sonali Kolhatkar **passed** by a show of hands: Y: 5, N: 4, A: 1

Motion to excuse Arturo Lemus **passed** by a show of hands: Y: 5, N: 4, A: 1

Motion to excuse Casey McFall **passed** by a show of hands: Y: 5, N: 4, A: 1

[**Motion** to excuse Marie Deary **passed** by resolution on 11/08/06]

Approval of minutes began at 4:00 pm

Motion from T. Goodman to approve the minutes of the LSB meeting of September 6, 2006.

Motion passed without objection.

Local Elections Supervisor Casey Peters was recognized at 4:03 pm to report on the KPFK Delegate elections as a special segment of public comment, including responses to questions from LSB members.

Consideration of unfinished business began at 4:10 pm.

Point of order from Weil: The Chair has been improperly directing the course of board deliberations with expressions of her views and occasional interruptions of Members who have been recognized to speak. There is an issue considered in executive session that must properly be reported and discussed in public session.

Well taken as to the last part.

Motion from Gluck (as amended on the motion of Radford)), that a portion of the resolution approved by the LSB in an August closed session be read into the record of this meeting, and that the Governance Committee be instructed to place a discussion of management restructuring on the agenda of the next LSB meeting.

Motion passed by a show of hands: Y: 9, N: 0, A:0

The following text, approved by the KPFK LSB in closed session, was **read** into the record:

"Be it resolved that the KPFK LSB recommends that the GM will work within a more democratic, consensus-based structure at the station. That democratic structure will be decided upon at a later meeting of the LSB and the GM to take place within two weeks of this meeting.

Without objection, consideration of new business was **postponed** and public comment was heard, beginning at 4:27 pm.

Without objection, the meeting was **adjourned** at 4:38 pm.

Aaruni Thakur
KPFK LSB Secretary Pro-Tem
These minutes were approved on 11-08-06.

APPENDIX A - Meeting Notice

The KPFK Local Station Board will hold both a closed and open session on Saturday, October 7, 2006 in the Geneva Room of Immanuel Presbyterian Church, 3300 Wilshire Blvd., Los Angeles, CA 90010-1702, three blocks west of Vermont at Berendo.

CLOSED SESSION

At 9:30 am, before the public meeting, the LSB will meet in closed session to discuss personnel matters. Prior notice was given to LSB members last month of a motion to rescind or amend a motion previously adopted, which notice reduces its majority requirement.

REGULAR MEETING

At approximately 1:00 pm the LSB will hold its regular meeting, which will be open to the public.

Posting Refs:

http://www.kpfk.org/index.php?option=com_content&task=view&id=2137&Item

id=100

http://www.kpfb.org/index.php?option=com_events&task=view_detail&agid=1347&year=2006&month=10&day=07&Itemid=63

<http://disc.server.com/discussion.cgi?disc=165346;article=39309>

<http://disc.server.com/discussion.cgi?disc=203188;article=9496>

APPENDIX B - Proposed Agenda

Proposed Agenda

KPFB LSB Meeting

Oct. 7, 2006

Immanuel Presbyterian Church

3300 Wilshire Blvd (at Berendo and Wilshire)

Los Angeles, CA 90010-1702

I: Call To Order, Call Of The Roll, Welcome & Acknowledgements, Review And Approval Of The Agenda, Approval Of Minutes, Motion For Excused Absences [8 Minutes]

II: Comments By The Chair[5 minutes]

III: Report by the General Manager[5 minutes]

IV: Committee Reports:[A] Governance [7 mins] [B] Finance/Development [20 mins] [C] Management Review & Evaluation [20 mins] [D] Programming Oversight [10 mins] [E] Outreach [1 min] [F] Committee Of Inclusion[1 min] [Total time allotted for this agenda item 59 minutes.]

V. Public Comment [10 minutes]

VI: Pacific National Board/Directors' Report [15 minutes]

VII. Specific Powers & Duties of the LSB as stated in the Pacifica Bylaws -- Open Discussion [30 minutes]

VIII. Old Business

IX. New Business [10 minutes]

X. Public Comment [10 minutes]

XI. Next Meeting/ Adjournment [3 minutes]

(Consistent with Board Policy the Chair will call for Public Comment at various points in the agenda. Any unused portion of the 30 minutes assigned to Public Comment will be used in Agenda Item VII.)

APPENDIX C - Director's Report

Date: Sat Oct 7, 2006 9:46 am

From: David Adelson

To: KPFB LSB

Subj: PNB Directors Report 10/07/06

PNB Director's Report

The following items were addressed by the PNB at its most recent in-person meeting (9/29/06-10/1/06) and in prior special meeting teleconferences (9/8/06 and 9/22/06).

1. New affiliates director Nathan Moore of WORT-FM in Madison WI was seated (9/22 and 9/29).
2. The PNB voted to request that all LSB chairs submit a written report to the PNB detailing the LSB's compliance with the Specific Powers and Duties detailed in Article 7 Section 3 of the bylaws. (Ultimately, only KPFT's LSB chair complied with the request.) (9/8)
3. The PNB voted to require that candidate carts be played on all stations at a special meeting called by the chair for the purpose of considering this issue (9/22). It also voted to instruct the ED to proceed with progressive discipline for any station management not complying with directives of the National Elections Supervisor, and to mandate that elections supervisor summarize cooperation of station and network management, and that these summaries be placed in the personnel file of the respective managers and be integrated into their annual performance evaluation.
4. Six directors have given notice of intent to propose a bylaws amendment that would reduce the required number of PNB meetings from 4 to 3 and allow greater flexibility in scheduling the order of meetings, while insuring even rotation of meeting sites between signal area. This change would reduce governance associated costs for the foundation by at least \$30K per year. (10/1)
5. A personnel retreat was held 9/27-9/28/06, prior to the PNB meeting. The PNB Personnel Committee participated in both days, while other PNB members were welcome on 9/28 only. Out of that retreat, the board considered a group of motions from the Personnel Committee referring development of policies and documents to itself and the Governance and Coordinating committees. These are: E-mail policy [Personnel], documentation on board/management roles and responsibilities / orientation manual [Governance], effective means of management participation / involvement in Board business (i.e., working groups, committees, board meetings, retreats, etc.) [Operations Collective to devise proposal for Coordinating Committee], mechanism and resources for effective documentation and recordkeeping by each station [Personnel], conflict resolution resources [Personnel]
6. The board passed a motion calling on the ED to use all available resources of the Foundation to highlight and focus attention on the issue of the recent law passed by Congress allowing detention of and use of tactics such as hooding, stripping, hypothermia and other coercive tactics on persons suspected of links to terrorism, and denying the right to a lawyer and to challenge such detention in court (writ of habeas corpus) to all non-citizens. The ED is also instructed to report regularly on actions taken by the station in this regard.
7. The board passed the FY06 budget, with some provisos. These include:

Moved, that the KPFK FY 07 proposed budget be approved by the PNB through December 15, 2006. Spending authorization beyond December 15, 2006 will require budget review and approval by the LSB and recommendations for approval to the National Finance Committee prior to that date, 12/15/06.

Additionally, a motion passed requiring WBAI station management, in collaboration with the Executive Director, Chief Financial Officer and LSB, to present a recovery plan to the National Finance Committee Nov. 30, 2006. The plan is to include the repayment, to the extent possible, of any shortfalls of any central services payments that occurred in 2006. Prior to that date, spending authorizations for the station shall be maintained at 2006 budgeted levels for each line item, and spending shall be closely monitored by the CFO. The CFO and Executive Director have authorization to make modifications to spending levels with notification to the NFC. Authorization for any discretionary spending by WBAI will expire on Dec.15, 2006 unless the PNB approves a revised budget.
8. The board passed a motion calling on stations to develop operational and emergency reserves equivalent

to 3 months' expenses, but allowing stations that already have reserves equal to at least one month's expenses to contribute less than one month's expenses to their reserves from their surplus each year. The motion also provided clear definitions of surpluses and reserves.

9. The board conducted an extensive discussion on issues of licensing and distribution. A task force was formed. Rob Robinson will be the convener. The motion forming the committee is as follows:

10. That the PNB form a task force on program licensing and distribution policies to consist of the ED or his representative, the general counsel, the FCC counsel, any Directors who volunteer; any LSB staff members who volunteer, and a representative of any station's union or association of paid or unpaid staff that chooses to participate. The task force may invite experts to participate. The task force shall report back to the PNB with recommendations.

11. The board voted to approve \$135K additional funding for the Pacifica Radio Archive to hire a company to restore archives recordings in critical condition and at imminent risk of loss. The funds may not be used to hire personnel. The motion requires a \$35K contribution from the National Office, and \$25K from each of the stations.

12. PNB Meeting minutes for prior meetings have been posted on the new website pacificafoundation.org - The front page of that site presently has no active links, but I will be emailing the link to the minutes to the board asap.

Respectfully submitted,
Dave Adelson
10/07/06

UPDATE, October 9, 2006

PNB minutes and motions now available online

here is the starting page:
<http://pacificafoundation.org/pnb/>

here are the minutes (33 entries):
<http://pacificafoundation.org/pnb/content/blogcategory/26/35/>

here are the motions (65 entries):
<http://pacificafoundation.org/pnb/content/blogsection/12/44/>

TEXT OF SELECTED MOTIONS (this list is not comprehensive as I do not yet have minutes for the recent meeting)

Motion on Habeas Corpus

Whereas the Senate, in passing S. 3930, has given President Bush extraordinary and chilling power to indefinitely detain and try prisoners in the so-called war on terror,

And whereas the legislation strips non-citizen detainees of the habeas corpus right to challenge their own detention and permits use of coercive interrogation tactics such as stripping, hooding, hypothermia, and other objectionable techniques;

And whereas, the bill immunizes US officials from prosecution for torturing detainees whom the military and CIA captured before the end of last year;

And whereas, this legislation undermines fundamental constitutional provisions and the Bill of Rights, embraces police state methods, and continues the decay of American democracy;

Therefore, the Pacifica Foundation empowers its Executive Director, in consultation with the organization's counsel, to use the resources of the foundation to educate and inform the public on the dangers of this legislation, specifically including:

- the airing of a public statement about the issue on the five sister stations of the Pacifica Network as soon as possible
- a press conference announcing Pacifica's viewpoint and intentions
- consistent on-air coverage of the issue, including on air announcements of any legal proceedings in signal areas regarding this issue
- where appropriate, developing educational alliances with journalists and legal organizations that are addressing this issue
- filing amicus briefs in any relevant suits, and
- any other appropriate measures that are consistent with Pacifica's historic mission.

The Pacifica National Board also requests that the Executive Director, on a regular basis, collect reports from station managers and/or program directors on what local stations are doing concerning this issue, and report to the PNB at each meeting on what is being done at both the National and local levels.

Adopted unanimously, 10/1

On election carts:

During Delegate election periods (between September 25 and November 15), each station shall play:

- each candidate's cart at least 10 times, and
- at least one candidate forum including all available candidates no later than October 31.

Within these requirements, the Local Election Supervisor shall work together with each station's Program Director and General Manager to create a cart rotation schedule that is not disruptive to any fund drive underway, and that allows each candidate to be heard the same number of times, distributed in different parts of the day including drive time and different parts of the election period. Each station shall also make audios of the carts and forums available on its website.

The station shall maintain logs of actual playing times, which shall be provided to the Local Election Supervisor. Nothing in this resolution prohibits a station from doing more election coverage. Should the election times change, these requirements shall be adjusted accordingly.

Adopted, 9/22

On cooperation and compliance with elections supervisors:

That the Executive Director proceed with applicable progressive discipline measures of station management for failing to implement election directives by the Pacifica Election Supervisor of the PNB. At the close of the elections, summaries of the performance and cooperation of each station's management and the ED shall be prepared by the local and national elections supervisor, after consultation with the respective managers, if possible. These summaries shall be transmitted to the respective manager and the

ED. These evaluations, along with any written response by the respective manager or ED, shall be placed in the personnel file of the manager or ED, and shall be incorporated into their annual personnel evaluation.

Passed without objection, with M Berg abstaining.

On Surpluses and Reserves:

[Please note: I am uncertain that this is exactly the final language as it was passed. If I find it in error, I will submit the final approved language. - dave]

Definitions

UNIT RESERVES = cash in bank minus accounts payable, as reflected on the end of fiscal year balance sheet.

ANNUAL NET SURPLUS = the amount labeled "surplus/deficit after cash and capital" on the end of fiscal year income statement.

ONE MONTH OPERATING EXPENSES = the unit's annual operating costs, divided by twelve, not including capital spending or central services.

1. Each unit must have a reserve of at least one month's operating expenses at the end of the fiscal year. Units may tap this reserve to cover cash-flow shortfalls, but must replenish it by the end of the same fiscal year. Any unit that does not meet the operating reserve requirement shall budget an annual net surplus of no less than one month's operating expenses until it satisfies the reserve requirement.

2. In addition to one month's operating expenses, each unit must have an emergency reserve equal to at least two months' operating expenses. Units may use this money only in the case of a catastrophic event, and must submit to the CFO and the Finance Committee a plan for replenishing it. Any unit that does not meet the emergency reserve requirement shall budget an annual net surplus of no less than one half of one month's operating expenses until it satisfies the emergency reserve requirement. That surplus shall enter the unit's reserves at the end of the fiscal year.

APPENDIX D - General Manager's Report

KPFK Radio 90.7 FM, Los Angeles Eva Georgia, General Manager October 2006

DEVELOPMENT:

Fall Fund Drive Update- Summary:

Pledged Web: \$56,985

Web Pledges Only: 509

Fulfillment: Payment in: \$926,721

Pledges paid or 85.1 % per \$1,088,380 pledged

Premium shipment: 9103

Items mailed or 99%

February Fund Drive:

Fulfillment: Payment in: \$859,557

Pledges paid or 80.3 % per \$1,070,349 pledged

Premium shipment: 8596

Items mailed or 97%

Spring Fund Drive: June 13- June 25 (Extended to June 29 to meet goal)

Fulfillment: Payment in: \$838,123

Pledges paid or 77.4% per \$1,082,381 pledged

Premium shipment: 7338
Pledged Web: \$31,777

Mailed, 86% fulfillment
Web Pledges only: 301

Special Events:

September 9 (Sat):

KPFK Commemoration of 5th Anniversary of 911 from 1pm-7pm at Immanuel Presbyterian Church 3300 Wilshire Blvd. Program, films and speakers organized by Senior Producer Christine Blosdale. 4 excellent films shown. Professional screen and projector donated through efforts of Ali Lexa. KPFK community service free event. Special Commemorative T-Shirt produced and sold. Remainder will be used in Fund Drive. Well attended and appreciated by listeners and supporters.

September 15 (Fri):

Amy Goodman Benefit for KPFK at Immanuel Presbyterian Church, lecture and book signing. Dinner at 5:30pm and Lecture at 7pm. Very successful turnout, dinner and lecture. LSB Finance Committee participated with staff at the door collecting and later in counting receipts totaling \$20,000 and change. Expenses.

September 19, (Tues):

KPFK world premiere screening of documentary suggested by Gabriel San Roman and Sonali Kolhatkar. Two free screenings at Ben Caldwell's Kaos Network in Leimert Park. SRO audience. Post screening discussions with Sonali and UCLA Professor of Cuban History. Great location for future screening Ben Caldwell very interested in working with us to screen documentaries KPFK introduces during Fund Drive.

Major Donors (non-Fund Drive): \$77,633.00. (since Oct 1, 05)

Major donors appointments by GM and DD planned for the Fall.

Direct Mail:

August 28 mail drop: Final Direct Mail of Fiscal 2006 included Survey funded by CPB. = \$16,964

July mail drop on 7/24/06 = \$30,493

April Direct Mail Response = \$32,252

Planned Giving:

Response to check-off on direct mail response slip being monitored.

"I am thinking about including KPFK in my Will or Estate Plan. I would like someone to call me with more information."

(We have received three responses so far and development director follows up with a call)

Car Donation:

Total since active promotion of program: \$49,997.50 as of 10/2/06

Voices of Tomorrow:

Youth Training Grant. First progress report submitted on August 15. Development Director requested for telephone conference with Foundation Program Officers to review Interim Report. Positive Outcome. Report accepted and Foundation pleased progress and provided extension to complete 3rd training in 2007.

Project coordinator started the first training with ten youth on September 25 at New Jefferson Continuation High School. The next training will be scheduled in October/November and January/February 2007. All dedicated equipment has been purchased for the trainings for 3 groups of 10 youth for 8 weeks. \$50,000 in 2 installments. First installment of \$20,000 received.

Proposals Pending

CPB/IMLS (Institute of Museum and Library Services): Partnership for a Nation of Learners. Submitted March 1, 2006. KPFK initiated collaboration with California African American Museum and Latino Cultural Heritage Digital Archives at CSUN. Request for \$250,000. DECLINED 10/2/06

NEA Collaboration with Will Geer Theatrum Botanicum submitted by Theatrum Botanicum on August 14. KPFK to provide quality recording of six plays to produce a high quality DVD/CD, of which KPFK would be the sole broadcast entity. KPFK's portion: \$21,900. Also rights for the CD can be negotiated with the goal of making the CD's available for sale through Theatrum's gift shop and website and for KPFK's archives and as a KPFK fund drive premium. The titles of these scripts are:

The Strength of Women (the Suffrage Movement)

American Portraits (Birth of the Nation)

Black History in North America (Civil Rights Movement)

Searching for the American Dream (the Labor Movement)

The Woody Guthrie Story (the rise of folk music in America)

La Raza (Chicano Rights Movement).

Proposals Submitted:

Proposal submitted October 2 to California Council for Humanities for KPFK Radio Documentary project: Born in California: Lewis Hill and the Invention of Listener-Supported Radio. \$80,000 with required equivalent match of in-kind contribution of time and materials.

Outreach Committee:

(Meets monthly. Will resume monthly meeting and agenda after the Fund Drive. Focus continues to be Membership Card. Staff and committee working on best type of card easily integrated into standard membership department process. Chaired by Arturo Lemus. Development Director is staff).

KPFK is Ford Amphitheatre Radio Sponsor, May-October, 2006. Designated KPFK table at most non-leased events. Many opportunities available to LSB members to table for KPFK. Programmers are stepping up to provide interviews for organization as part of our media sponsorship commitment.

The Outreach Committee has produced business card size Outreach Cards that are now available for one-to-one outreach and events along with popular bookmarks.

Film Club Initiative Ongoing:

Development director directing film festival inquiries to Jay Kugelman and asking for at least 25 pairs of tickets for Jay to offer for Film Club.

Current Film Club Challenges Under Discussion:

Limitation of seats/passes for current film club subscribers.

Problem with some members who are first in line for passes.

Need to establish a station policy to limit members to a certain # of films a month in order to provide more opportunities for others, perhaps 3 films a month or 36 a year which would be a 50% savings.

Creating more venues and special screenings.

Proposal: Annual KPFK Documentary Series:

Multi-purpose film program:

Make available to Film Club Members as a Bonus.

Plan to screen in different areas of our signal.

Present documentaries of broad interest resonating our multi-formatted grid.

Instill a sense of community by inviting all KPFK listeners to attend.

Start with 1 documentary a month and graduate to 2 during summer months of June/July/August when there are fewer first-run movies of interest to our audience.

Steps to Develop Documentary Series:

Working with Jay Kugelman, research and continue to develop venues in different areas of signal. Initial list is growing. Confirm availability, contact, cost if any etc.

Enlist KPFFK programmers in recommending documentaries for consideration.

Use screening as an outreach opportunity and invite KPFFK programmers to host.

Create list of documentaries and contact filmmakers for permission etc.

Set up schedule to launch series.

Incorporate the 911 special screenings in the planning stage as part of the Series.

Engineering:

October/November Expenditures 2006

Submitted by Chief Engineer/Operations Bob Conger

List of priority expenditures. We have some deferred maintenance to catch up on.

- | | | |
|----|--|-----------|
| 1) | Air ductwork & air handling system-
Immediate need - fiberglass
Particle health hazard.
before any heavy rains. | \$ 15,000 |
|----|--|-----------|

Needs Assessment: This is an absolute necessity. The old air conditioning air duct liner is fiberglass and it has deteriorated. All ductwork will be cleaned and vacuumed and the old fiberglass liner will either be removed or encapsulated in a polymeric coating. Where it is possible, new non-fiberglass liner will be installed. All fans, plenums and air registers will be cleaned.

- | | | |
|----|---|-----------|
| 2) | Roof repair-
Must be done by December, 2006. | \$ 20,000 |
|----|---|-----------|

Needs Assessment: This is necessary this year. The roof has been patched as much as it can be. We have leaks in the roof over the broadcast equipment in the Equipment Room upstairs. During some heavy rains we have had to put tarps over the equipment. The roof needs repair so that this doesn't happen anymore. After the roofing company has cleaned and treated the roof, they will spray, brush and roller coat a sealer and apply a final membrane coat. The roof will be guaranteed for ten years. All air conditioning units and ducts will be sealed and coated also.

- | | | |
|----|---|----------|
| 3) | A/C condensate drain repair-
(should be done before roof repair) | \$ 1,200 |
|----|---|----------|

Needs Assessment: This should be done before the others because air conditioning condensation is dripping onto the roof instead of through pipes to the roof drains the way it is supposed to.

TOTAL: \$ 36,200

Related Update:

The studio equipment is operating properly, for the most part. Only a few little problems which are being taken care of.

The transmitter site is stable. The transmitter manufacturer owes us some parts for modifications that I hope to accomplish before the fund drive starts.

Operations:

National Broadcasts:

Facilitating the national broadcast Informativo Pacifica has been going well.

Carpet and Tile:

A decision has been made to revisit doing this till after the fund drive.

Key Card/Pass Point System:

The key cards have been distributed, with a handful left that programmers haven't picked up yet. We are close to being capable of programming key cards in house. The keypad will remain operational until after the fund drive.

Cleaning Service:

Our new janitorial contract with Environmental Service Solution will begin on October 9th and our old one with Bell Maintenance will end on October 8th.

Appendix E - Web Report

Web Report for

KPFK.ORG

October 4th, 2006

SUMMARY

- Â· Total Website Hits for September 2006 - 4,276,769
- Â· Traffic to KPFK.org is holding consistent at around 4 million a month
- Â· The New Automated Online Archiving System Is Up and Running! All shows that have chosen to participate are now automatically recorded and made available as a streaming archive. Some are also 'podcast' and/or downloadable.

In depth statistics for KPFK.org can be viewed at <http://www.kpfk.org/awstats/awstats.pl>

Prepared by: Ali Lexa

APPENDIX F - Governance Committee Report

KPFK Local Station Board Governance Committee Report

The Governance Committee met October 4, 2006 at the Peace Center.

Members present: Grace Aaron, Lydia Brazon, Israel Feuer, Lawrence Reyes, Jack VanAken, Don White, Roger Zimmerman

LSB Substantive Actions 2004-2006

A set of documents collecting the actions of KPFK LSB from its inception to the present has reached a preliminary final format, and is ready to be posted on the KPFK website, if only there were a regular

process for doing so. This collection will need to be updated from time to time. Also, a useful pair of policy books, for board and staff, could be extricated from this archive, as pointed out by Brazon.

LSB Bylaws Compliance Reports

The Pacifica National Board moved on September 8, 2006 to direct all LSB chairs to submit reports outlining the status of LSB compliance with the various duties described in the Pacifica Bylaws. To date only two of the five LSB chairs have done so. The KPFK report will be forthcoming.

LSB Election Process Bylaws Amendment

Consensus seems to be building throughout the network that changes need to be made to the Elections timeline and timeframe. Currently the timeframe conflicts with national governmental elections and also with station fund drives. The internal timeline is constricted between close of nominations and mailing of ballots, rendering the Election Supervisors' jobs nearly impossible.

PNB Meeting Schedule suggested change

At the suggestion of Pacifica CFO Lonnie Hicks and others the PNB may consider reducing the required regular (in person) meeting schedule from four to only three annually, specifically the March meeting which follows shortly after the January meeting. Such a maneuver would require amending the Bylaws, but would reduce board expenses significantly.

Non-LSB Staff members on committees

It has come to the attention of the Governance Committee that there is currently no clear process for non-LSB Staff members to join LSB committees. To clarify this procedure will require a wording change of extant policy, with attention paid to the formula for ratio of LSB to non-LSB membership.

PNB Directors' Reports

The Governance Committee approved without objection a motion requesting/requiring that KPFK's four PNB Directors each submit a written report on doings of the PNB at every KPFK LSB meeting.

MOTION

Grace Aaron moves that the Gov. Comm. requests that the KPFK LSB pass a resolution that each KPFK PNB member write a brief written report describing recent PNB developments for each LSB meeting.

Approved without objection.

Respectfully submitted, October 6, 2006

Jack VanAken, reporting member

APPENDIX G - Programming Oversight Committee Report

Report of the Programming Oversight Committee 10/7/06

I. Old Business

A. Outstanding item

The following motion that the PrOC introduced at the meeting of 6/10 was referred to the Governance Committee for further clarification and legal counsel. What is the status of that?

Move that media sponsorships not be limited to 501c3 organizations; and that all programmers be treated equally in regard to station media or co-sponsorship of events, consistent with FCC regulations and state law.

B. Listener Comment Corner Progress report

Webmaster extraordinaire, Ali Lexa, has developed a trial process and is revising the text as per the discussion/recommendation of the PrOC at its meeting. There might be a delay in launching it given the press of both LSB election materials that have to go online and the fund drive.

Simply, there will be an automatic response

II. New Business - Current motions for consideration of LSB

A. Uniform standards/treatment motion that was noticed for 9/06 meeting was reconsidered and expanded:

All materials that promote programs should be produced with the same professional standards, and all programs should be listed similarly in both Spanish and English. (by acclamation)

Further, the Development Director and Outreach Committee are urged to solicit input from programmers, particularly Spanish-language programmers, to determine their needs for promotional/outreach materials, and to develop a process for review of Spanish-language materials to ensure their quality and accuracy.

B. Resources for volunteer programmers motion that was noticed for 9/06 was reconsidered, and in consultation with PD revised:

To provide adequate and equitable resources for volunteer programmers (including collectives and Spanish language programmers) the PD should solicit information on their need for and access to programming resources from the station, such as recording and storage devices, and propose a budget for meeting these needs. The PD and/or GM should request the LSB incorporate this cost estimate as a line item in the station budget.

Note: the PD will bring in a budget estimate at the next meeting of the PrOC.