

Minutes of the KPFK Local Station Board Meeting of November 19, 2011

The regular monthly meeting of the KPFK Local Station Board was held on Saturday, November 19, 2011 at 1:51 PM at Mt. Olive Lutheran Church, 1343 Ocean Park Blvd., Santa Monica, CA 90405, the Chair (Dutch Merrick) being in the chair and the Secretary (John P. Garry III) being present. The minutes of the last meeting (October 19, 2011) were approved.

Eighteen members were present, constituting a quorum: Ken Aaron, Chuck Anderson, Rodrigo Argueta (2:05), Fred Blair, Lydia Brazon, John Cromshow, Aryana Gladney, Leonard Isenberg, Kim Kaufman, Jim Lafferty, Ali Lexa, Dutch Merrick, Margie Murray, Michael Novick, Summer Reese, Lawrence Reyes, John Wenger, Lamont Yeakey (2:35).

One member was excused: Brenda Medina

Five members were absent: Ankine Antaram, Omar Burdet, Fred Klunder, Sequoia Olivia Mercier, John Parker.

Also present: Bernard Duncan (KPFK General Manager), Terry Goodman (Audio Recordist), Jason Lord (Audio Engineer) and members of the public.

Authority and Notice: This meeting was authorized by the LSB by a motion approved at its meeting of October 19, 2011. Specific notice was posted on KPFK.org and other websites on November 14, 2011 (see Appendix A).

Audio Recording: The audio of the meeting is available for a limited time at KPFTX.org

CALL TO ORDER / ROLL CALL (1:51)

The meeting was **called to order** by the Chair at 1:51 PM.

AGENDA APPROVAL (1:54)

Brazon **moved** to have the executive session occur at a time certain of 3:00 PM. Motion withdrawn.

Anderson **moved** reconsideration of the executive session.
Motion **passed** by a show of hands: Yes—12, No—1 Abstain—2.

Brazon **moved to substitute:** Postpone reconsideration of executive session until later in the meeting until after the Governance Committee report.

The Chair invited Steve Goldsmith to speak for one minute.

[Audio Part 1]

Brazon's motion **passed** by a show of hands: Yes—10, No—4, Abstain—2.

The Agenda was **approved** without objection (see Appendix A).

ANNOUNCEMENTS (2:24)

Novick noticed a Jericho Amnesty Movement Meeting for later that day and an Occupation Los Angeles Port Action for December 12, 2011. He invited people to the OLA Action Committee meeting on the West Steps of Los Angeles City, Sunday at noon.

Wenger noticed a Governance Committee Meeting for Monday, December 12, 2011, 7:30 PM at Peace Center West.

Murray recommended a movie called "The Visitor."

Reese announced that the hearing on charges for her arrest at an Occupation Los Angeles protest will be on December 8, 2011. Reese urged LSB members to donate to Occupation Los Angeles.

Reyes noticed an Outreach Committee meeting for Tuesday, December 8, 2011, 7:30 at Peace Center West.

Cromshow announced the immigration clinic is ongoing and invited people to participate at La Placita Church, Sunday, November 20, 9:00 AM to noon.

Kaufman acknowledged the Pacifica Radio Archives school gift program and the person who started the program, Lamont Yeakey.

Isenberg recommended a film called the "The Harvest" ("La Cochesa").

Merrick reported that the IATSE had passed a motion endorsing Occupation Los Angeles and planned to deliver a palette of bottled water to OLA. Merrick also thanked Rodrigo Argueta for his work on the Spanish Language Town Hall and announced that Wikileaks can be financially supported through the online purchase of merchandise

MINUTES APPROVAL (2:36)

The minutes of October 19, 2011 were distributed to the board electronically before the meeting and were **approved** without objection.

SCHEDULING / NOTICE OF MEETINGS (2:38)

Saturday, December 17, 2011 1:00 PM; Assembly of Delegates will vote on proposed Bylaws Amendments, followed by LSB meeting to elect officers.

Wenger **moved** to hold the December LSB meeting at Peace Center West. Motion **passed** by a show of hands: Yes—9, No—0, Abstain—7.

Reese (amended by Aaron and Brazon) **moved** to reschedule the January meeting to Saturday, January 14, 2012 at Peace Center West, 1:00-4:00 PM. Motion **passed** by a show of hands: Yes—14, No—0, Abstain—3.

CHAIR REPORT (2:50)

The Chair gave a brief oral report.

STATUS REPORT / IMPLEMENTATION / ACTION ITEMS (2:51)

(8/17/2011) “Following a comment from Lafferty, the Chair committed to include a board expense report as part of the Treasurer’s Report.” The Chair directed the Governance Committee to include a Treasurer’s Report in future agendas.

(8/31/2011) ”Kaufman moved (amended by Novick and Murray) to approve the budget. Line 5020 “Corporate Match” shall be renamed “Employer Match,” a cover letter shall be included to explain why the KPFK LSB wants to make the change, and if the PNB does not accept the new language the PNB shall hold a roll call vote to establish language for the entire Pacifica network.” Reese reported that the motion was approved by the PNB but did not know if it had been implemented.

(10/19/2011) “Kaufman moved that the General Manager shall forward the monthly GM Report directly to the entire LSB. Motion passed without objection.” The General Manger reported that this was being done.

Novick referred to three ProC motions previously passed by the board. The General Manager committed to follow up on the one motion which had not yet been addressed.

The General Manager reported on the present Arbitron policy for the LSB.

Q & A with GENERAL MANAGER (3:08)

A written report was emailed to the board prior to the meeting (see Appendix C). In lieu of presenting his report the General Manager answered questions from the board.

[Audio Part 2]

PUBLIC COMMENT (3:24)

Public comment was heard for ten minutes.

A member of the public (Bella DeSoto) noticed an intent to sue the Pacifica Foundation/KPFFK and others arising from an incident on Saturday, October 30, 2011 at the Los Angeles Convention Center. A member of the public (Augustin Cebada) noticed a KPFFK Community Advisory Board meeting for Sunday, December 4, 2011.

Kaufman **moved** to have, on a volunteer basis, a meeting of KPFFK management, the LSB and station staff to discuss strategic planning on new listeners, fund drives, and revenue streams. Date TBD. Motion **passed** by a show of hands: Yes—14, No—0, Abstain—2.

Novick **moved** to have a planning committee to facilitate LSB-station staff dialogue. Motion withdrawn

TREASURER'S REPORT (3:40)

The Treasurer (Kim Kaufman) reported that there had been no board expenses in the previous month.

Reyes **moved** to add three minutes for the GM to respond to public comment. Motion **passed** by a show of hands: Yes—13, No—0, Abstain--0. Discussion continued.

PNB DIRECTOR REPORTS (3:44)

Aaron, Reese, and Argueta, gave oral reports. Novick reported on the most recent National Programming Committee meeting. Discussion followed.

Reyes **moved** that PNB Directors shall provide advanced written reports to the board. Motion **passed** without objection.

Brazon **moved** to extend five minutes. (3:55)

Motion **passed** by a show of hands: Yes—12, No—2, Abstain—2. Discussion continued.

Reyes **moved** to extend three minutes. Motion **failed** by a show of hands: Yes—7, No—8, Abstain—1.

PUBLIC COMMENT (4:03)

Public comment was heard for eleven minutes. A member of the public (Jason Lord) announced a Zeitgeist Movement meeting on Sunday, November 27, 2011 at USC's Taper Hall.

PD SEARCH (4:15)

Lexa (PD Search Co-Chair) gave an oral report.

Brazon noticed a motion requiring that the PD Search finalists and resumes be brought to the LSB.

[Audio Part 3]

PD Search report and discussion continued.

GOVERNANCE COMMITTEE REPORT (4:21)

Wenger (Governance Committee Chair) presented the following motion from the Governance Committee:

Wenger **moved** that the KPFK.org shall include a page describing KPFK committees, and a page with regular meeting dates and committee contact information, which shall be compiled by the Secretary and posted by the station webmaster. Each committee chair shall be assigned a station email address.

Wenger **moved** to extend five minutes. Motion **failed** by a show of hands: Yes—5, No—7, Abstain—0.

The Governance Committee motion **passed** by a show of hands: Yes—11, No—0, Abstain—0.

The meeting **adjourned** without objection at 4:40 PM.

Respectfully submitted by John P. Garry III, KPFK LSB Secretary
(these minutes were approved on December 17, 2012 and corrected on February 15, 2012)

Appendix A—Approved Agenda

Agenda for KPFK LSB Meeting of 11-19-2011
Passed by KPFK Governance Committee on 11-14-2011
John Wenger, Chair (all times include discussions)

Call to Order, Roll Call, Excused Absences, Announcements, Minutes	(15 min)
Scheduling/Notice of Meetings	(5 min)
Chair Report	(5 min)
Implementation/Follow-up/Action Items	(5 min)
Q &A with General Manager	(15 min)

Public Comment	(7.5 min)
PNB Director Reports	(10 min)
Public Comment	(7.5 min)
PD Search	(5 min)
Governance Committee Report	(10 min)
PrOC Report	(5 min)
Outreach Committee Report	(3 min)
Finance Committee Report	(5 min)
Personnel Committee Report	(5 min)
Public Comment	(15 min)
Executive Session	(60 min)
	total 180 min

Appendix B—Public Notice

Emailed by Terry Goodman on Monday, November 14, 2011 11:33:07 PM

The KPFK Local Station Board will meet on Saturday, November 19, 2011 from 1:00 pm to 5:00 pm at Mt. Olive Lutheran Church, 1343 Ocean Park Blvd., Santa Monica, CA 90405. This meeting will include a closed session.

Refs:

<http://www.kpfb.org/lspbmenu/93-calenderandnotices/5407-lsb-open-and-closed.html>

http://www.kpfb.org/eventcal.html?task=view_detail&agid=2075&year=2011&month=11&day=19

http://www.kpfb.org/pacalendar/cal_show1.php?eventdate=20111119

Appendix-C General Manager's Report

PACIFICA RADIO KPFK 90.7 FM
MANAGER'S REPORT TO THE LOCAL STATION BOARD
Saturday, November 19, 2011
(Bernard Duncan, General Manager)

Manager's Overview

- Just over a week after KPFK's October fund drive, the Pacifica Radio Archive ran a two-day fund raising broadcast on all Pacifica stations. Due to its close proximity to the station drive, numerous complaints were received.

- The October (Fall) Fund Drive resulted in pledges of \$820,000 against a target of \$1 million. The target was always ambitious, and additional funding will have to be sourced as the year progresses.

- KPFK has been successful in gaining a modest funding grant from the Nathan Cummings Foundation, following an application lodged in August. The grant totals \$5,000.

- Staff meetings – Monthly full-staff meetings continue.

- Work is underway to have staff and programmers undertake Title VII sexual harassment training in the coming few months.

- General – KPFK's Public File is up to date.

Outreach and Development

- Outreach and Development activities this past month were focused on Fund Drive, and again on radio outreach events and promotion.

Community Engagement & Outreach – Recent and Upcoming:

- o 22 October – KPFK hosted Democracy Now!'s Juan Gonzalez at Immanuel Presbyterian Church on Saturday, October 22nd at 6pm to launch his book (with Joe Torres) *News for All the People: The Epic Story of Race and the American Media*.

- o 22 October – KPFK had an altar at the Hollywood Forever Cemetery dedicated to fallen journalists from around the world.

- o 29 & 30 October – KPFFK hosted a booth at the Green Festival L.A., where guest speakers included Amy Goodman of Democracy Now!, Eric Mann and DJ Nnamdi.
 - o 12 November – A Spanish-language Town Hall meeting was held at the Immanuel Presbyterian Church on 12 November. The meeting was organized by several Spanish-language programmers under the auspices of the Asociacion de programación en español (APE). KPFFK was represented by LSB members and the General Manager and Development Director.
 - o 16 November – KPFFK hosted a fundraiser at the Immanuel Presbyterian Church with Greg Palast on his book tour with *Vultures' Picnic / In Pursuit of Petroleum Pigs, Power Pirates, and High-Finance Carnivores*.
- As a result of greater exposure in the community, our free speech advocates and programming critics are showing up more frequently at our public events, and on some occasions proceedings have been disrupted. For this reason we have implemented a training session in non-violent response to disruptions for all regular volunteers for community events. This first training occurred Monday night November 14. It was conducted by the National Lawyers Guild Los Angeles Director and radio host, Jim Lafferty. Jim has been providing similar training for activists for many years, including work with the ANSWER Coalition.

Programming

- During the October fund drive, programmers Margaret Prescod, Sonali Kolhatkar, and Ian Masters all featured non-fund raising segments in almost every show they did; which allowed the station to do a better job of staying on top of the major stories of the day than we had in recent fund drives. However, the break from regular programming was severe and unfortunate given the exciting developments of the Occupy Movement and the excellent coverage KPFFK has been able to provide of the movement when not saddled by fund raising responsibilities.
- In the period between fund drives, we are doing our utmost with limited resources to provide the best coverage of the Occupy Movement in Southern California. This now involves expanded coverage on the KPFFK website (which will include collecting all of the broadcast segments on the movement in one space on the KPFFK website), and more live broadcasts from the occupied spaces as and when appropriate and feasible. Of course, what is distinguishing our coverage of the Occupy Movement from all other local broadcast outlets is the degree to which we give voice to those actually participating in the movement both in Southern California and across the country.
- While a few other minor programming changes are on the horizon, the only one that has already occurred is that *Liberated Sisters* and *Think Outside the Cage* have changed from

being a half hour weekly to one hour each, rotating every other week from 1 to 2pm on Saturdays

Operations

- Equipment – KPFK has purchased three H4 Zoom recorders to replace our obsolete Marantz recorders. These compact units are sturdy and simple to operate, and provide broadcast quality recordings in remote locations. We took advantage of a reduced-price promotion to secure each unit at close to half their normal price.
- National EAS Test Day – The Emergency Alarm System test on 9 November was a disappointment on a large scale. Across the Pacifica network alone, not one station's test went without issue, and in two cases, the alarm did not even broadcast. In the case of KPFK a failure on the part of the federal test system to send the appropriate end tone resulted in our station being off air for almost 15 minutes while we endeavored to find out what had happened. Our transmission was restored through local intervention. For an example of how the test was broadcast in various locations, click on this link: <http://tinyurl.com/National-EAS-Disappointment>
- Facilities – Floor covering manufacturer and supplier Bentley Prince Street has donated to KPFK 784 square feet of carpet tile, which is on our premises awaiting installation within the next two weeks. This hard-wearing carpet tile will replace the aged and worn flooring in the computer room and PCR studio upstairs.

Some of our fire extinguishers are scheduled to have maintenance done on them, and filters on the station's water coolers have been replaced

The main air conditioning unit that serves the 1st floor studios has had a compressor fail, and this has been replaced. We are looking at remedying one of the causes of the compressor icing up. We are advised that the ducting is not big enough to provide the necessary air flow for our unit to run efficiently. More information will be forthcoming as the situation is assessed.

During the recent rains some leaks were found on the roof and the balcony, and were patched. We will be looking into a permanent solution for this problem, which appears due to the age of the water-proofing over the reception entry.

The upstairs mens' room fan has been replaced.

Engineering

- Studios – The studios are generally in good condition and repair with few problems. New lighting following the recent retrofit has highlighted the shoddiness of the paintwork in Master

Control, and a repaint and tidy-up is being planned.

- Malibu Booster site – The installation of the Malibu booster transmitter is complete and the booster is receiving KPFK program audio directly from the KPFK transmitter on Mt. Wilson. Over the next few weeks testing and fine tuning and monitoring of the booster will occur to make sure it's operating properly.
- Ranch Bernardo translator site – This translator is working very well.
- Santa Barbara translator site – The translator is in good condition and is operating properly.
- Mt. Wilson transmitter site – The emergency generator service and maintenance and electrical work will be coordinated with the installation of the new auxiliary transmitter which we hope will be installed in December.

Maintenance and repair of the current KPFK transmitters and associated equipment on Mt. Wilson is ongoing. The FCC has approved temporary transmission from this site at lower power while the difficulties are addressed. Current antenna ERP is sufficient to cover the receiving area.

Business Office

- Financial status as at **November 15** (cf. October 14) –
 - o Total Cash in Bank is **\$390,000** (163,275)
 - o The current balance in the solar project account is **\$18,649**. (Note: this is additional to Cash in Bank)
 - o Total payables is **\$58,190** (35,142)
 - o Central Services owed to National Office is **\$42,428** (20,801). KPFK is up-to-date with Central Services payments.

Bernard Duncan
General Manager
November 17 2011
