

Teleconference via Zoom Washington, DC

Dennis Williams – Chair, Minerva Sanders – Vice Chair

Kamau Harris – Treasurer and Ellen Williams Carter - Secretary

I. Call to Order started at 6:34 p.m.

2. Logins/Greetings/Roll Call

Members that were present:

- **22** - Sarah E Brown, Ellen Williams Carter Non-Voting, Bill Curtis, Sue Goodwin, Kamau Harris, Minerva Sanders, Eileen Rosin, Violetta Diamond, Dennis Williams, Thomas M Blanton, Donna Grimes, Vanessa Dixon-Briggs, Julie Hewitt, Arthur McCloud, Anita Adams, Yaw Agyei, Wayne Bruce, Marsha Coleman-Adebayo, Arthur Hyland, Kathleen Maloy, Frank Stearns, Adele Stan and Tim Willard
- **1**- Excused absences: Maxx Myrick
- Parliamentarian: John Tatum

3. Resignations

Eileen Rosin

Kathleen Maloy

Arthur McCloud

Tim Willard

Marsha Coleman-Adebyo

4. The agenda was approved.

5. November 9, 2022 minutes were approved.

6. Management Reports:

Jerry Paris, General Manager, reported:

Jerry Paris, GM, is engineering a program and is unable to attend the meeting.

Katea Stitt, Program Director, reported:

Katea Stitt is on medical leave.

7. Finance Committee Report (see Attachment A)

Kamau Harris, Interim Treasurer reported:

The LSB received a monthly Income statement for eleven months ending Wednesday, August 31, 2022 that was prepared by NETA for WPFW. During the meeting, Kamau shared the Outstanding WPFW A/P (vendor) document which is attachment A of the minutes.

8. PNB Report

Julie

- The PNB developed a payroll plan during the November meeting.
- Delegate's terms are extended since funds for an election are not available.
- The PNB has weekly meetings now.

9. Community Outreach Report (see Attachment A)

The Committee members reviewed the Town Hall and found that the event was a success. It allowed WPFW personnel and listeners to meet with each other.

10. Program/LSB Show Committee Report

The Program committee did not present a report.

Sabooch

LSB Show

During the November show John Tatum shared information about the bylaws. There will not be a LSB show in December. Donna will produce the LSB show in January.

Community Comment

Tony Leon commented about WPFW operations and finances.

Nightfly (Ramone) commented on the December pledge drive.

11. Chair's Report

- We need to fill LSB vacancies with runners up from the last election. We also need to fill LSB staff positions.
- January 14th programmers and LSB gathering at Busboy and Poets to thank the programmers

Minerva's motion:

Motion: I move that the LSB initiate a gathering for WPFW programmers and LSB members on Saturday, January 14, 2023, from 4:00 p.m. until 8:00 p.m. at Busboys & Poets, Brookland to thank the programmers.

Vote: Unanimous

12. Officers Election

The Following individuals were voted into office by acclamation:

Dennis Williams – Chair, Minerva Sanders – Vice Chair

Kamau Harris – Treasurer and Ellen Williams Carter - Secretary

13. Unfinished Business

- Minerva wants a Pacifica bylaws workshop.
- Develop a directory of background skills of LSB members.

14. New Business

- A discussion of the possible rental spaces for the station is needed.

15. Action Items/Agreements Summary

None

16. Dennis Williams, Chair, Adjourned the meeting at 8:53pm

Minutes submitted by: Secretary, Ellen Williams Carter

Attachment A

Finance Report for December 14, 2022

The LSB Finance Committee met on Monday December 12, 2022 at 7pm via Zoom. The YTD August Income Statement as prepared by the Pacifica Foundation was presented at that time. As of 8/31/2022 the station has recorded net income of \$23,448. Further analysis and review of the available supporting documentation would need to be done to validate the report.

In addition, WPFW Management prepared a schedule of outstanding accounts payable as of November 30, 2022. The schedule lists by account name an amount as of 11/30/22 unpaid by the station. This was also presented at the Finance Committee meeting. As presented, the statement indicates the station has not earned/received enough in contributions/donations to cover expenses when due. Further analysis and review of the available supporting documentation would need to be done to validate the report.

Outstanding WPFW A/P (vendor) 11/30/2022

| Vendor | Date | Amount |
|----------------------------------------|-------------|---------------|
| Rent | as of 11/30 | \$ 33,668.00 |
| Utility | as of 11/30 | \$ 4,652.27 |
| HVAC Service | as of 11/30 | \$ 960.00 |
| HVAC Unit Part July | as of 11/30 | \$ 10,500.00 |
| Central Service PRA Sept/Oct/Nov | as of 11/30 | \$ 6,123.00 |
| Tower Oct/Nov | as of 11/30 | \$ 12,542.16 |
| Central Serv WPFW Aug/Sept/Oct/Nov | as of 11/30 | \$ 50,560.00 |
| RRC/Nielson Data(svcs suspension) | as of 11/30 | \$ 6,960.00 |
| Ascap Licensing | as of 11/30 | \$ 11,320.00 |
| Contractor / Media Oct/Nov | as of 11/30 | \$ 2,000.00 |
| National Fed of Community Broadcasting | as of 11/30 | \$ 3,875.00 |
| Total Outstanding | | \$ 143,160.43 |

Attachment B

COMMUNITY OUTREACH COMMITTEE REPORT

The primary focus of the Outreach Committee meeting on December 6th was the WPFW Town Hall. Over 50 people attended this event virtually and in person. All agreed that the event went well except for the internet connections. The facility where the Town Hall was held had a weak WIFI system. Zoom attendees were often disconnected and stated that the panelists were barely audible or could not be heard at all during their presentations. Also, virtual members could not hear audience members when they asked questions or made comments. All these mishaps were addressed and will be taken into account when we plan the next Town Hall, hopefully in the Spring. Thank you to our PNB Chair, Julie Hewitt, for submitting her suggestions and recommendations.

The meeting ended with a discussion of ways to bring WPFW programmers and LSB members together, updating the WPFW schedule grid and encouraging programmers to promote LSB sponsored affairs more.

Finally, thank you to Arthur Hyland for a wonderful WPFW Newsletter!