

**Community Advisory Board
Agenda
Montose Library 2nd Fl.
4100 Montose Blvd.
March 22nd, 2014**

- 1.) a. Call to order
Opening business – Marianne Martinez, CAB Chair

b. Roll call/ excused absence request

Alan Alan Apurim	Carol McGregor	Angelena Baines	Krupa Parikh
Yuru Huang	Rosie Soto	Tim O’Dowd	David Stahl
Marianne Martinez, Chair		Susan Young, Secretary	

- c. Minutes of the January 11, 2014 meeting were discussed/approved on-line. However, members wishing to address any issues from that meeting can do so at this point in the meeting. (10 minutes)

- d. New business (5 minutes)

- 2.) Review of “Pacifica Mission Statement” & CPB Guidelines
(5 minutes)

- 3.) Community Needs Assessment (30 minutes)

a. Discussion of assessment document

1. group discussion of the assessment document
2. suggestions for assessment document
3. date for conclusion and finalizing of assessment document

b. Form sub-committees to plan: (30 minutes)

- 1.) survey instrument
- 2.) town hall meeting/s
- 3.) outreach

- 4.) Public Comment (3 minutes each visitor)
(visitors may fill out a form with questions to be heard by the CAB)

- 5.) Set time, date and place for the next meeting
(5 minutes)

- 6.) Adjourn