

Minutes of the Coordinating Committee August 4, 2010

Present: Alonzo Brown, Nia Bediako, Arlene Engelhardt, Tracy Rosenberg, Joe Wanzala, Lavarn Williams

## Agenda

I Approve draft agenda

II Approve minutes of July 1, 2010

III -Berkeley Evaluation/Wrap-up

- Good food, good facility
- Good customer service at the hotel helpful
- Good party food and karaoke
- Need copies of the meeting agenda for the audience

IV--Airfare Controls

Reported airfare overages for Berkeley meeting. Reasons were last-minute bookings and rebookings.

Two responses:

- 1) Nia as the New York point person will be proactive in pestering board members to book airline tickets now.
- 2) Travel agent Becky Leong instructed to send all itineraries to Lavarn for authorization prior to purchasing them. Lavarn will enlist the local PNB point person for the meeting to intervene if a proposed itinerary is way over budget.

V --New York Logistics

Nia reported that the station visit and event (possibly jazz in Harlem) will be on the Friday night October 1st.

She is working with the station and volunteers on transportation arrangements.

Nia presented a food proposal from the Beekman. Coordinating committee decided by consensus to serve continental breakfast at the hotel on Friday, Saturday and Sunday and provide a \$120 per diem for other meals. Lunch and dinner breaks to be scheduled for at least 90 minutes each.

VI--Time Management on Teleconferences

A) Proposal presented by the chair in the absence of board chair George Reiter

Coordinating Committee approve these three as standing procedures

- 1 All PNB member comments restricted to two minutes
- 2 No PNB member may speak twice on an issue until all PNB members who wish to have spoken once
- 3 No PNB member may speak more than twice to the same point without the permission of the majority of the directors present.

Numbers 1 and 2 recommended by consensus

Number 3 received an objection and was voted on by the committee. It passed on a vote of 3-1-1.

The following comments were added to the recommendation:

- The chair should write down the stack of speakers on the teleconferences
- The chair should remind the body of these standing rules at the beginning of each telemeeting

B) Proposal presented by the chair

That when the Pacifica Foundation meets in executive session to discuss legal matters the standing procedure is that the board receives advice and a report from the appropriate counsel, have a question and answer session with counsel(s) present and then convene a discussion of the information received and to consider options as a committee of the whole. Counsel is asked to be reachable by phone for the duration

of board deliberations.

Passed as a recommendation by a vote of 3-0-1

VII â\200\223 Next meeting is Thursday September 2nd