

Minutes of the KPFK Local Station Board Meeting of 08/31/05

An adjourned meeting of the KPFK Local Station Board was held on Wednesday, August 31, 2005, at 7:00 pm at the Peace Center, 8134 West Third Street, Los Angeles, CA 90048-4309, the Chair being in the chair and Terry Goodman serving as secretary pro-tem.

Seventeen Members present, constituting a quorum: David Adelson, Sara Amir, Lydia Brazon (late), Israel Feuer, Bill Gallegos, Sherna Gluck, Jan Goodman, Terry Goodman, Kimberly King, Sonali Kolhatkar (left early), Arturo Lemus (late), Alan Minsky, Reza Pour (late), Madeleine Schwab, Rodrigo Argueta Vargas, Don White, Lamont Yeakey

Also present: Casey McFall, Treasurer

Seven Members excused: Grace Aaron, Maria Armoudian, Marie Deary, Ed Pearl, Margaret Prescod, Julie Rodriguez, Donna Warren

Also excused: Eva Georgia, General Manager, and Carol Nealy, Secretary

Chair: Don White

Authority and Notice: This meeting was scheduled at the call of the Chair as authorized by vote of those members attending the adjourned meeting of August 24, 2005, which failed to achieve quorum. These adjourned meetings continue the agenda adopted at the regular meeting of August 20, 2005. Notice was posted on the KPFK website beginning on August 30, 2005 (APPENDIX A). There were no broadcast notices.

Terry Goodman recorded the meeting, and an audio version will be available for posting on the KPFK website.

The meeting was **called to order** at approximately 7:30 pm.

Terry Goodman was **appointed** by the Chair to serve as secretary pro-tem.

A revised agenda was distributed by the Chair and **approved** unanimously by a show of hands. (2/3 required) (APPENDIX B)

Motion from T. Goodman: That the absences from this meeting of all members except Lydia Brazon and Reza Pour, who are expected to arrive late, be excused.

Motion PASSED by a show of hands.

Yes: 9

No: 0

Abstain: 1

There was a report from the Finance Committee regarding a proposed station budget for fiscal year 2006. Lydia Brazon, Arturo Lemus, and Reza Pour arrived during the report.

There was discussion of the proposed budget (APPENDIX C).

There was a period of public comment from 9:10 pm to 9:24 pm.

Motion from Gallegos: That the KPFK LSB endorses the key numbers for integration into the KPFK provisional budget for fiscal year 2006.

Motion PASSED by a show of hands.

Yes: 10

No: 0

Abstain: 4

Motion from J. Goodman: That the budget be approved as distributed, then revised as needed.

Motion FAILED by a show of hands.

Yes: 2

No: 4

Abstain: 5

Motion from Adelson: That the total expenses line be increased to \$3.07 million, including \$15,000 for a bylaws convention.

Motion PASSED by a show of hands (rescinded in full or in part by a subsequent resolution)

Yes: 9

No: 0

Abstain: 4

Sonali Kolhatkar left the meeting.

Motion from Adelson: That the Gallegos motion be amended to add the words "pending the approval of the General Manager."

Motion TABLED by ruling of the Chair.

Point of order from T. Goodman: The motion on the floor has not been disposed of.

Not well taken. The motion has been mooted by telephonic contact with the General Manager.

Motion from Adelson: That the key numbers referred to by the Gallegos motion previously adopted are "Listener Support" at \$2.85 Million, "Surplus Prior Years" at \$278,000, and the bottom line figure of \$278,000. *Further Resolved*, That the Finance Committee shall collaborate with the General Manager to reconcile these numbers.

Motion PASSED by a show of hands (2/3 required)

Yes: 13

No: 1

Abstain: 0

Without objection, there was a period of informal consideration of the motion, including additional public comment.

Motion from Gluck (as amended):

Whereas, The Pacifica Foundation bylaws clearly mandate the Local Station Boards "to review and approve that stations budget" (Article VII, Section 3 A); and

Whereas, It is the role of the National Finance Committee to "review and recommend the annual budget for board approval," (Article VIII, Section 3);

Therefore, It is incumbent on the PNB and/or its committee(s) to review the budgets approved by the local LSBs along with any proposed changes to the LSB-approved budgets recommended by the National Finance Committee.

Motion PASSED by a show of hands (unanimous).

Yes: 11

No: 0

Abstain: 0

Motion from Gluck: That a special three-hour closed meeting of the Local Station Board be scheduled for Sunday October 2, 2005 for a report from the Management Evaluation Committee.

Motion PASSED without objection.

The meeting was **adjourned** on the motion of Gluck at 10:47 pm.

Terry L. Goodman, Secretary Pro-Tem

These minutes were approved on 9/15/05.

APPENDIX A - Meeting Notices

NOTICE - KPFK LSB Adjourned Meeting, 8/31/05, 7 pm

The KPFK Local Station Board will be holding an adjourned meeting on Wednesday, August 31, 2005, at 7 pm at the Peace Center, 8124 West 3rd Street (near Crescent Heights), four blocks west of Fairfax. There is some parking in the rear off the alley; the only "covered lot" in that alley. Continuing the agenda of its meeting of 8/20/05, the main item of discussion will be the KPFK 2006 budget.

Posting Refs:

http://www.kpfk.org/index.php?option=com_content&task=view&id=784&Itemid=100

http://www.kpfk.org/index.php?option=com_events&task=view_detail&agid=371&year=2005&month=08&day=31&Itemid=63

<http://disc.server.com/discussion.cgi?disc=165346;article=38647>

<http://disc.server.com/discussion.cgi?disc=203188;article=7881>

APPENDIX B - Proposed Agenda

KPFK Local Station Board [LSB] Meeting

Wednesday, August 31, 2005 --- 7:00 p.m.

An Adjourned Meeting to this date

The Peace Center, 8134 West 3rd Street

~~~Proposed Agenda~~~

- I. Call to Order, Call of the Roll, Welcome & Acknowledgements, Review & Approval of Agenda, Approval of LSB Minutes, Approval of Excused Absences [6 min]

- II. Budget & Finances, Report from the Finance Committee, Discussion of Proposed Budget, KPFK role at PNB [1 hour, 30 min] (Vote waits for public comment)
- III. Proposed LSB Resolution on PNB voting (Vote waits for public comment) [15 min]
- IV. Committee Reports (time allowing) [a] Management Review, [b] Governance, [c] Programming Oversight, [d] Arts, [e] Outreach, [f] Committee of Inclusion [each committee: 10 min. total: 1 hour]
- V. LSB discussion on future meetings: regular, special and/or executive ~~â€œexposedâ€œ~~ sessions [8 min]
- VI. Remainder of Public Comment
- VII. Next Meeting, Announcements, Adjournment [6 min]

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APPENDIX C â€œ Finance Committee Report  
 KPFK BUDGET (Finance Committee Draft 2) FY 2006  
 (transcribed from spreadsheet file)

INCOME

|      |                          |           |
|------|--------------------------|-----------|
| 5000 | LISTENER SUPPORT         | 2,850,000 |
| 5001 | MAJOR DONATIONS          | 100,000   |
| 5020 | MATCHING GIFTS-CORPORATE | 6,000     |
| 5600 | INTEREST/OTHER INCOME    | 30,000    |
| 5660 | RENTAL INCOME            | 0         |
| 5750 | COMMUNITY EVENTS         | 60,000    |
| 5760 | CRAFTS/ROTHENBERG        | 0         |
| 5800 | GRANTS INCOME            | 60,550    |
| 5801 | GRANTS INCOME CSG        | 373,204   |
|      | TOTAL INCOME             | 3,479,754 |

EXPENSES

SALARIES AND RELATED EXPENSES

|      |                             |           |
|------|-----------------------------|-----------|
| 6000 | GROSS SALARIES              | 1,162,532 |
| 6100 | FICA TAXES                  | 88,934    |
| 6101 | SUI TAXES                   | 13,229    |
| 6102 | PENSION/403B CONTRIBUTIONS  | 35,267    |
| 6200 | HEALTH BENEFITS             | 281,068   |
| 6201 | CHILD CARE                  | 6,000     |
| 6300 | CONSULTANTS                 | 18,000    |
| 6305 | CONSULTANT RELATED EXPENSES | 0         |
|      | TOTAL SAL. & RELATED        | 1,605,030 |

ADMINISTRATIVE EXPENSES

|      |                                           |        |
|------|-------------------------------------------|--------|
| 6500 | TELEPHONE                                 | 70,000 |
| 6501 | TELEPHONE RADIO LINES                     | 6,400  |
| 6510 | POSTAGE-REGULAR                           | 3,000  |
| 6511 | POSTAGE-MESSENGER                         | 4,300  |
| 6520 | ASSOCIATIONS/PERIODICAL                   | 1,800  |
| 6530 | PROFESSIONAL SERVICES                     | 24,000 |
|      | translation                               |        |
| 6560 | INTEREST-MORTGAGE                         | 230    |
| 6570 | BANK/FINANCE CHARGES                      | 80,000 |
|      | analysis, retutn items, bankcards         |        |
| 6571 | CONFERENCES/TRAINING                      | 12,000 |
|      | nfcg convention, training                 |        |
| 6580 | TRAVEL                                    | 24,000 |
| 6581 | TRAVEL-LOCAL                              | 12,000 |
| 6590 | TRAVEL-NAT'L BOARD MTGS                   | 12,000 |
| 6591 | LOCAL BOARD                               | 10,000 |
|      | venues, townhall, security, discretionary |        |
| 6592 | LSB ELECTIONS                             | 5,500  |
| 6593 | FOLIO                                     | 10,000 |

|      |                                                  |         |
|------|--------------------------------------------------|---------|
|      | news print, circulation                          |         |
| 6600 | OFFICE SUPPLIES                                  | 35,000  |
|      | staples, office depot, water, copy paper         |         |
| 6610 | STUDIO/OFFICE RENT                               | 2,000   |
|      | studio office rent, locksmith                    |         |
| 6620 | PROPERTY/SALES TAXES                             | 0       |
|      | nat'l bill back                                  |         |
| 6630 | TOWER RENT                                       | 0       |
|      | exempt                                           |         |
| 6631 | RENT & LEASE OF EQUIP.                           | 12,500  |
|      | copy machine, computer audio, live broadcast     |         |
| 6640 | UTILITIES                                        | 32,000  |
|      | gas company, water and power                     |         |
| 6641 | UTILITIES TOWER                                  | 82,500  |
|      | station electricity, transmitter                 |         |
| 6650 | MAINTENANCE NON-TECHNICAL                        | 36,000  |
|      | bldg maintenance, trash removal, computer repair |         |
| 6660 | OTHER ADMINISTRATIVE                             | 3,500   |
|      | fedex                                            |         |
| 6661 | RENTAL PROPERTY EXP.                             | 0       |
| 6662 | PERSONNEL SEARCH                                 | 500     |
|      | personnel ads                                    |         |
| 6665 | COMPUTER MAINTENANCE                             | 22,500  |
|      | computer repair                                  |         |
| 6666 | CAC TRAINING EXPENSES                            | 0       |
|      | TOTAL ADMINISTRATIVE                             | 501,730 |
|      | PROGRAMMING EXPENSES                             |         |
| 6670 | NEWS SERVICES                                    | 35,000  |
|      | wins, reuters, city news, adelphia, assoc press  |         |
| 6671 | NEWS DEPARTMENT                                  | 30,000  |
|      | stringers                                        |         |
| 6672 | SUPPLIES WIRE MACHINE                            | 0       |
| 6673 | SATELLITE INTERCONNECT                           | 10,000  |
|      | clear channel                                    |         |
| 6680 | MAINTENANCE TECHNICAL                            | 35,004  |
|      | telecom, frys, cdw, computers, electronics       |         |
| 6681 | MAINTENANCE ENGINEER                             | 10,000  |
|      | infrared svcs, backup engineer                   |         |
| 6690 | PRE-RECORDED MATERIAL                            | 0       |
| 6694 | PROGRAMMING SERVICES                             | 8,000   |
|      | city news                                        |         |
| 6698 | WEB SITE EXPENSES                                | 12,000  |
|      | streaming hosting                                |         |
| 6700 | TAPES & SUPPLIES                                 | 10,000  |
|      | proj one                                         |         |
| 6701 | OTHER PROGRAMMING                                | 69,666  |
|      | volunteer training, nat'l prog, arbitron         |         |
| 6702 | NPPAG/FREE SPEECH RADIO NEWS                     | 111,961 |
|      | 30% of cpb                                       |         |
| 6711 | MKTG/PROMO PRINTING                              | 0       |
| 6731 | MKTG/PROMO POSTAGE                               | 0       |
| 6734 | MKTG/PROMO MAILING SERV.                         | 0       |
|      | TOTAL PROGRAMMING                                | 331,631 |
|      | DEVELOPMENT EXPENSES                             |         |
| 6710 | PRINTING-REGULAR                                 | 0       |
| 6712 | PRINTING RENEWALS                                | 30,000  |
|      | subscriptions printing & copying                 |         |

|      |                                               |           |
|------|-----------------------------------------------|-----------|
| 6720 | FUNDRAISING TRAVEL                            | 2,000     |
|      | kpfk events major donor                       |           |
| 6721 | TELEMARKETING                                 | 14,500    |
|      | march & august telemart                       |           |
| 6730 | CAGING COSTS RENEWALS/EFT                     | 8,200     |
| 6732 | POSTAGE-SUBSCRIPTIONS                         | 20,000    |
|      | billing, premium shipping, address correction |           |
| 6733 | MAILING SERVICES-RENEWALS                     | 40,000    |
|      | renewals & direct mail                        |           |
| 6735 | SUBS-POSTAGE DUE                              | 0         |
|      | business reply mail                           |           |
| 6740 | SUBSCRIPTIONS SUPPLIES                        | 3,700     |
|      | fund drive stationery                         |           |
| 6742 | COMPUTER SUPPLIES                             | 3,000     |
|      | fund drive computer rental                    |           |
| 6750 | PREMIUMS                                      | 245,000   |
| 6751 | FUND DRIVE EXPENSES                           | 1,600     |
|      | office supplies, stationery                   |           |
| 6752 | PREMIUM-SHIPPING/PACKAGING                    | 55,000    |
|      | shipping materials & postage                  |           |
| 6760 | ADVERTISING/PROMOTION                         | 4,000     |
| 6770 | MARKETING/CATALOG                             | 0         |
| 6771 | DIRECT MAIL-PRINTING                          | 40,000    |
|      | direct mail/acquisition miscoded see 6733     |           |
| 6772 | DIRECT MAIL-POSTAGE                           | 0         |
|      | see code 6771, printing & postage             |           |
| 6773 | CAGING COSTS DIRECT MAIL                      | 0         |
|      | see code 6730                                 |           |
| 6781 | MAJOR DONOR EXPENSES                          | 0         |
| 6780 | OTHER DEVELOPMENT                             | 15,000    |
|      | community projects, outreach rfp              |           |
|      | TOTAL DEVELOPMENT                             | 467,000   |
|      | COMMUNITY EVENTS                              |           |
| 6790 | COMMUNITY EVENTS                              | 18,000    |
| 6791 | CRAFTS FAIR                                   | 0         |
|      | TOTAL C/E                                     | 18,000    |
|      | TOTAL EXPENSES                                | 2,923,391 |
|      | EXCESS INCOME (EXPENSES)                      | 556,363   |
| 6400 | CENTRAL SERVICES/N.O.                         | 498,750   |
| 6412 | CENTRAL SERVICES/PRA                          | 42,750    |
|      | TOTAL CENTRAL SERVICES                        | 541,500   |
|      | NET EXCESS INCOME (EXPENSES)                  | 14,863    |
|      | ADJUSTMENTS AND CAPITAL ITEMS                 |           |
|      | SURPLUS PRIOR YEARS                           | (384,363) |
| 3200 | DEBT RETIREMENT                               | 0         |
| 1400 | TECH (STUDIO PROJECT-COMPLETION)              | 8,000     |
| 1350 | COMPUTER EQUIPMENT                            | 10,000    |
|      | CAPITAL IMPROVEMENTS                          | 93,204    |
|      | EQUIPMENT RESERVE                             | 10,020    |
|      | TOTAL ADJUSTMENTS                             | 263,139   |
|      | ADJ. EXCESS INCOME (EXPENSES)                 | 278,002   |